



Sonoma County Fire District Board of Directors
Regular Board Meeting Minutes
Tuesday August 16, 2022, 5:00PM
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

CALL TO ORDER

Klick called the meeting to order at 5:00

Present for Staff: Chief Heine, EMS Division Chief Windrem, Bolduc, Washington

Present for Counsel: Adams

PLEDGE OF ALLEGIANCE

ROLL CALL

President Klick- present

Director Treanor-present

Vice President Tognozzi- present

Secretary/Treasurer Weaver- present

Director So-present

Director Hamann-present

Director Briare-present

REPORT OUT ON CLOSED SESSION

1. July 19, 2022- **No reportable action taken; instructions given to staff.**
2. July 28, 2022- **No reportable action taken; instructions given to staff.**

OPEN TIME FOR PUBLIC EXPRESSION

None

AGENDA ADJUSTMENTS

None

SONOMA COUNTY PROFESSIONAL FIREFIGHTERS' ASSOCIATION PRESIDENT'S REPORT

An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.

Mike Stornetta spoke and mentioned there have been productive talks between management and staff.

PRESENTATIONS

Jim Levy retirement

Chief Grinnell presented a plaque to Jim Levy and honored his years of service and commitment to the community.

DIRECTOR REPORTS

Director Treanor commented that a community member received very good care when they had to call for assistance. Everyone that they encountered was kind and professional.

FIRE CHIEF'S REPORT

Chief Heine reviewed the activities of the crews and events over the month. He discussed; important upcoming dates for meetings and events; Strategic initiatives; Ambulance RFP; Helicopter program; Consolidation talks with Rancho Adobe FPD continue; We have had many community events- National Night Out was very successful and well attended; Training Division Chief is out on leave for an extended period of time; Continuous hiring/recruiting for ambulance staffing; All crew members have returned from strike team assignments; New type 1 is in



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Sacramento and then once the final inspections and adjustments are made it will go into service at Larkfield station 2; Our crews had a difficult call and we were able to bring in support dogs.

CONSENT CALENDAR ITEMS

A motion by Briare and a second by So approved the minutes from the July 19, 2022, regular board meeting, July 28, 2022, special board meeting, as well as the bills and payables for July 2022. 7-0-0

ACTION ITEMS

1. CONSIDERATION OF APPROVAL OF VIDEOCONFERENCE MEETINGS IN COMPLIANCE WITH AB361

The Board will consider approval of findings that there remains a state-proclaimed COVID-19 health emergency and local officials continue to impose or recommend measures to promote social distancing.

A motion by Treanor and a second by Hamann approved the videoconference option. 7-0-0.

2. ADOPTION OF REVISED SONOMA COUNTY ORGANIZATIONAL STRUCTURE CHART

Staff recommends adopting new organizational structure chart to reflect organizational support and leadership structure.

A motion by So and a second by Treanor adopted the new organizational chart with changes as discussed in the meeting. See attachment A. 7-0-0.

3. EMERGENCY MEDICAL SERVICES DIVISION AMBULANCE DEPLOYMENT REPORT

Staff will provide the Board of Directors with a comprehensive report on the recent deployment of ALS ambulances. Board will consider any related action.

EMS Division Chief Windrem gave a presentation and update to the ambulance service calls and financial information. We will continue to monitor billing and receivables to assist in refining the overall projections. At this point it appears that we are close to breaking even.

4. RESOLUTION 2022-13 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT, COUNTY OF SONOMA, STATE OF CALIFORNIA, SETTING THE DATE, TIME, AND LOCATION OF REGULARY SCHEDULED 2022 MEETINGS OF THE BOARD OF DIRECTORS

The Board will consider adopting Resolution 2022-13 setting the date, time, and location of regularly scheduled 2022 meetings of the Board of Directors.

A motion by Hamann and a second by Briare adopted resolution 2022-13. 7-0-0



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COMMITTEE REPORT

1. Standing Committee: Finance Committee- **none**
2. Ad Hoc: Facilities- President Klick stated that they continue to look for properties in the Guerneville area for a rebuild in addition to exploring the options of rebuilding at the current site. There are not very many options for land in the area.

FINANCIAL REPORTS

Enclosed

COMMUNICATIONS

None

CLOSED SESSION- Board entered closed session at 6:10

1. Anticipated Litigation (two cases) (Government Code section 54956.9(b)).

REPORT OUT ON CLOSED SESSION WILL BE AT OPEN MEETING ON SEPTEMBER 20, 2022

Board completed closed session at 7:15

ADJOURNMENT

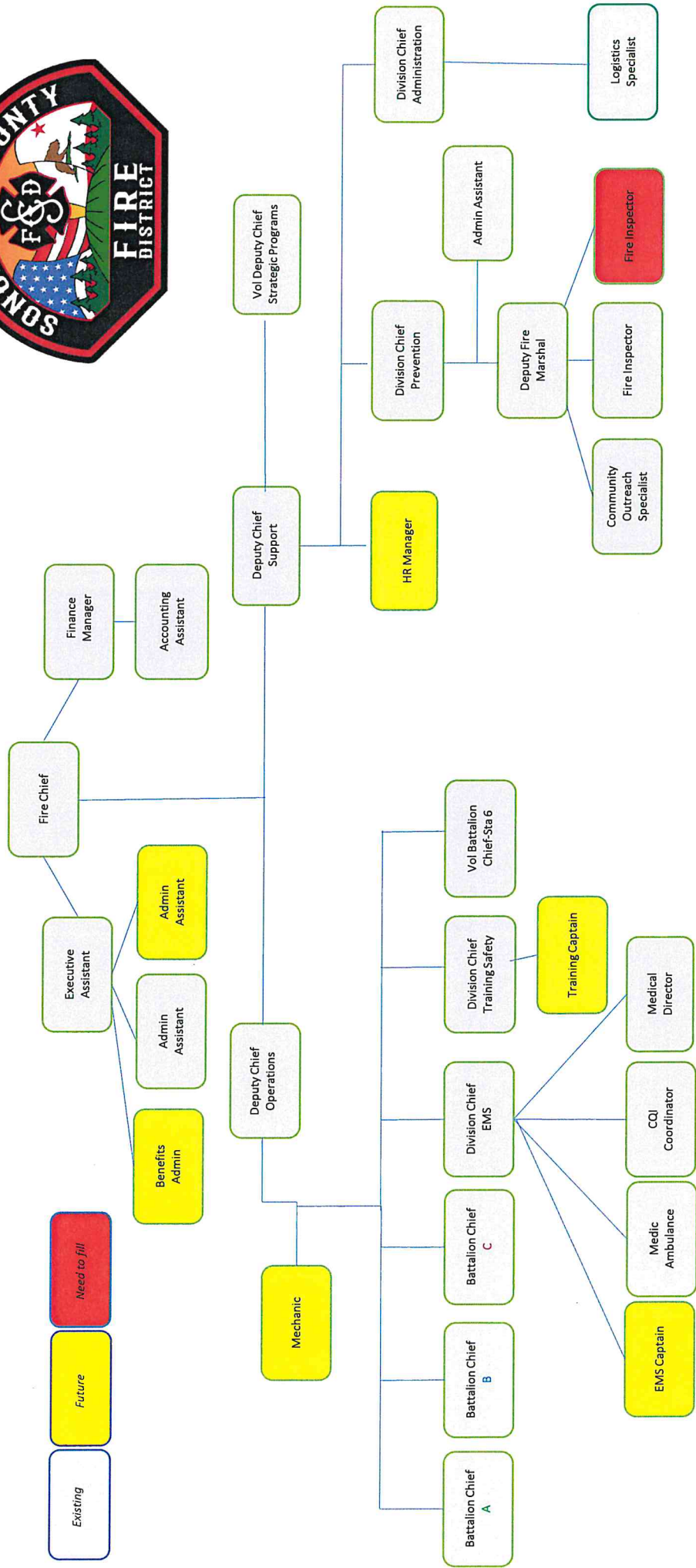
7:15



Kathy Washington- Secretary to the Board

ATTACHMENT A

Sonoma County Fire District Organizational Chart



Adopted by the Board of Directors,
August 2022

Position	Assignment	Employee
Fire Chief	CEO	Mark Heine
Deputy Chief (2)	Operations Support /Admin Strategic Programs/Projects	Ron Busch Robert Johnson Steve Herzberg
Vol Deputy Chief	Prevention (Fire Marshal) Training / Safety	Cyndi Foreman Mark Dunn
Division Chief (4)	EMS Administration	Matt Windrem Sean Grinnell
Battalion Chief (4)	Shift	Ryan Estes (A) Mike Elson (B) Rob Bisordi (C) Jeff Lemelin
Captain (4)	Volunteer	
	Deputy Fire Marshal Deputy Training and Safety Medical Director EMS CQ/QU Coordinator	Jason Piloni <i>Open / Future</i> Dr. Tuck Bierbaum
Executive Assistant (1)	Fire Administration	Kathy Washington
Finance Manager (1)	CFO	Terri Bolduc
Benefits Admin (1)	Fire Administration	<i>Open / Future</i>
Admin Assistant (2)	Fire Administration Fire Prevention	Heidi Flowers Heather Martin
Accounting Assistant (1)	Fire Administration	Tiffany Leo
Fire Inspector (2)	Fire Prevention	Ryan Osborne <i>Open / Future</i>
Community Outreach Specialist (1)	Fire Prevention	Karen Hancock
Logistics Specialist (1)	Fire Administration	Steve Humes
Mechanic (1)	Fire Administration	<i>Open / Future</i>
Total Positions	25	21