



Sonoma County Fire District Board of Directors  
Regular Board Meeting Agenda

Tuesday December 15, 2020 5:00PM

Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

Pursuant to the Governor of California's Executive Order N-25-20  
Dated March 12, 2020

This meeting will be held via teleconference (information below)  
1-301-715-8592

Meeting ID: 966 7036 8215

Join Zoom Meeting

<https://zoom.us/j/96670368215>

Thank you for supporting our COVID-19 precautions

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*The Board meeting agenda and all supporting documents are available for public review at 8200 Old Redwood Highway, Windsor, CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 8200 Old Redwood Hwy, Windsor, during normal business hours and on the website at [www.sonomacountyfd.org](http://www.sonomacountyfd.org). Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.*

*In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Executive Assistant Kathy Washington at the District Office at 707-838-1170. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

President Nelson

Vice President Klick

Director So

Secretary/Treasurer Tognozzi

Director Hamann

Director Treanor

Director Briare

#### **PRESENTATION**

*The Board of Directors and the Fire Chief will make a presentation to President John Nelson for his many years of dedicated service as a Board Director for the Fire District and the residents that we serve.*

#### **ACTION ITEMS**

**1. CERTIFICATION OF APPOINTMENT IN LIEU OF ELECTION AND OATHS OF OFFICE FOR DIRECTORS HAMANN, TOGNOZZI, TREANOR AND WEAVER**

*Chief Heine will administer certificates of appointment in-lieu of election and oaths of office to Directors Hamann, Tognozzi, Treanor and Weaver.*

**2. ELECT PRESIDENT, VICE PRESIDENT AND SECRETARY/TREASURER**

*Pursuant to Health & Safety code section 5784.7, the Board will elect officers for 2021.*



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**REPORT OUT ON CLOSED SESSION**

1. November 17, 2020

**OPEN TIME FOR PUBLIC EXPRESSION**

(Three-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

**AGENDA ADJUSTMENTS**

*An opportunity for the Board President to approve adjustments to the current agenda.*

**SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT**

*An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.*

**DIRECTOR REPORTS**

*An opportunity for Directors to report on their individual activities related to District business.*

**FIRE CHIEF'S REPORT**

*Chief Heine will report on District administration and operations.*

**CONSENT CALENDAR ITEMS**

*These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director.*

1. Approve the minutes from the November 17, 2020 Regular Board of Directors Meeting
2. Approve bills and payables for November 2020.

**ACTION ITEMS**

3. **RESOLUTION 2020-25 SET BOARD OF DIRECTORS MEETING DATE, TIME AND LOCATION FOR 2021**

*The Board will consider adopting Resolution 2020-25, adopting its regular meeting time and location schedule for 2021.*





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**4. RESOLUTION 2020-26 IRC SECTION 125 PREMIUM ONLY PLAN**

*The Board will consider adopting Resolution 2020-26, allowing for pre-taxed medical benefit coverage.*

**5. AWARD OF BID FOR CONSTRUCTION SERVICES FOR FIRE STATION 6 AND RESOLUTION 2020-27 FISCAL YEAR 2020-2021 FINAL BUDGET ADJUSTMENT**

*The Board will consider awarding the construction bid and project contract with Carr Construction, Inc. in an amount not to exceed \$1,299,000.00 and authorizing the Fire Chief to execute on behalf of the District. The Board will also consider adopting Resolution 2020-27, amending the FY 2020-2021 Final Budget and authorizing a \$600,000.00 increase to Building/Improvement Expenditures.*

**6. SELECTION OF LEGAL SERVICES FOR GENERAL LEGAL COUNSEL**

*The Board will consider staff's recommendation for the retention of Mr. Bill Adams to provide general legal counsel services to the Fire District and authorize the Fire Chief to sign a letter requesting that the District's legal file be transferred to Mr. Bill Adams at the Law Firm of Johnston Thomas, 1400 N. Dutton Avenue, Suite 21, Santa Rosa, CA 95401.*

**7. AMBULANCE HARDSHIP APPLICATION #19-529442**

*The Board will consider approving ambulance hardship application #19-529442.*

**COMMITTEE REPORT**

1. Standing Committee: Finance Committee
2. Ad Hoc Committee: Facilities

**FINANCIAL REPORTS**

**COMMUNICATIONS**

**CLOSED SESSION**

Anticipated Litigation (three cases) (Government Code Section 54956.9(b)).

**REPORT OUT ON CLOSED SESSION WILL BE AT OPEN MEETING ON JANUARY 19, 2021**

**ADJOURNMENT**















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**CALL TO ORDER**

Nelson called meeting to order at 5:00

Present for Staff: Chief Heine, Chief Busch, Chief Gustafson, Bolduc, Washington, Flowers

Present for Counsel: Adams

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Nelson-present

Director Treanor-present

Vice President Klick-present

Secretary/Treasurer Tognozzi-present

Director So-present

Director Hamann-present

Director Briare-present

**REPORT OUT ON CLOSED SESSION**

1. October 20, 2020

No action taken

**OPEN TIME FOR PUBLIC EXPRESSION**

None

**AGENDA ADJUSTMENTS**

None

**SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT**

President Estes stated that the staff and operations were going well.

**DIRECTOR REPORTS**

None

**FIRE CHIEF'S REPORT**

Chief Heine reported out on activities, meetings, and incidents over the past month. Chief highlighted the continuing work being done for the impact fees; hiring process for Medic, Accounting Assistant and EMS BC; ambulance bid process; Fire Inspector program; potential plans to incorporate a helicopter program; sales tax measure on the March 2021 ballot.

**CONSENT CALENDAR ITEMS**

*These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director.*

**A motion by Treanor and a second by Briare approved the minutes from the October 20, 2020 Regular Board meeting and the bills and payables for the month of October 2020. 7-0-0. Roll call vote taken.**





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#### ACTION ITEMS

1. **VOLUNTEER/APPRENTICE/EXPLORER POLICY**

*The Board will consider approving the updated Volunteer/Apprentice/Explorer Policy.*

**A motion by Hamann and a second by Tognozzi approved the updated policy. 7-0-0. Roll call vote taken.**

2. **ADOPTION OF 2020-2025 SONOMA COUNTY FIRE DISTRICT STRATEGIC PLAN**

*The Board will consider approving and adopting the draft 2020-2025 Sonoma County Fire District Strategic Plan.*

**A motion by Klick and a second by So adopted the strategic plan for the District. 7-0-0. Roll call vote taken.**

#### COMMITTEE REPORT

1. Standing Committee: Finance Committee- No report
2. Ad Hoc Committee: Facilities- Nothing to report except that we received 7 bids for the station 6 project.

#### FINANCIAL REPORTS

#### COMMUNICATIONS

#### CLOSED SESSION

Anticipated Litigation (two cases) (Government Code Section 54956.9(b)).

**REPORT OUT ON CLOSED SESSION WILL BE AT OPEN MEETING ON DECEMBER 15, 2020**

#### ADJOURNMENT

6:15

  
Kathy Washington- Secretary to the Board

9:04 AM  
12/08/20

## Sonoma County Fire District Transaction List by Vendor November 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Active 911, Inc.</b>							
Bill	11/05/2020		VOID: INV ...	Accounts Payable	X	6500 Profes...	0.00
Bill Pmt -Check	11/05/2020	4652	VOID: INV ...	105-Summit- Che...	X	Accounts Pa...	0.00
<b>AFLAC</b>							
Bill	11/17/2020		INV 241163	Accounts Payable		5910 Perm ...	-2,094.06
Bill Pmt -Check	11/17/2020	4716	INV 241163	105-Summit- Che...		Accounts Pa...	-2,094.06
<b>Alpine Springs Water Distribution</b>							
Bill	11/05/2020		INV 4770	Accounts Payable		7320 Utilities	-127.50
Bill Pmt -Check	11/05/2020	4653	INV 4770	105-Summit- Che...		Accounts Pa...	-127.50
<b>AT&amp;T</b>							
Bill	11/10/2020		707-538-34...	Accounts Payable		7320 Utilities	-310.68
Bill Pmt -Check	11/10/2020	4689	707-538-34...	105-Summit- Che...		Accounts Pa...	-310.68
<b>AT&amp;T/Calnet3</b>							
Bill	11/17/2020		BAN 93910...	Accounts Payable		7320 Utilities	-29.80
Bill Pmt -Check	11/17/2020	4717	BAN 93910...	105-Summit- Che...		Accounts Pa...	-29.80
<b>Bay Alarm</b>							
Bill	11/24/2020		INV 179232...	Accounts Payable		6180 Mainte...	-185.73
Bill Pmt -Check	11/24/2020	4751	INV 179232...	105-Summit- Che...		Accounts Pa...	-185.73
<b>Bennett Valley Ace Hardware</b>							
Bill	11/10/2020		Acct 2334	Accounts Payable		-SPLIT-	-286.39
Bill Pmt -Check	11/10/2020	4690	Acct 2334	105-Summit- Che...		Accounts Pa...	-286.39
<b>Bill Lellis</b>							
Bill	11/05/2020		1145 Kittyh...	Accounts Payable		6500 Profes...	-90.00
Bill Pmt -Check	11/05/2020	4654	1145 Kittyh...	105-Summit- Che...		Accounts Pa...	-90.00
Bill	11/10/2020		Grocery Ou...	Accounts Payable		6500 Profes...	-60.00
Bill Pmt -Check	11/10/2020	4691	Grocery Ou...	105-Summit- Che...		Accounts Pa...	-60.00
<b>Brigham Platt</b>							
Check	11/27/2020	50670		107-Summit- Pay...		5906 Volunt...	-425.81
<b>Burton's Fire Apparatus</b>							
Bill	11/24/2020		INV S50992	Accounts Payable		6140 Mainte...	-85.23
Bill Pmt -Check	11/24/2020	4752	INV S50992	105-Summit- Che...		Accounts Pa...	-85.23
<b>C I T</b>							
Bill	11/17/2020		INV 366001...	Accounts Payable		6820 Rent/L...	-189.44
Bill Pmt -Check	11/17/2020	4718	INV 366001...	105-Summit- Che...		Accounts Pa...	-189.44
<b>CAL-PERS</b>							
Check	11/11/2020	EFT	UAL	107-Summit- Pay...		5923 PERS ...	-468.76
Check	11/11/2020	EFT	UAL	107-Summit- Pay...		5923 PERS ...	-529.55
Check	11/11/2020	EFT	UAL	107-Summit- Pay...		5923 PERS ...	-53,837.67
Check	11/11/2020	EFT	UAL	107-Summit- Pay...		5923 PERS ...	-1,309.92
Check	11/27/2020	EFT		107-Summit- Pay...		-SPLIT-	-2,603.37
Check	11/27/2020	EFT		107-Summit- Pay...		-SPLIT-	-93,493.67
Check	11/27/2020	EFT		107-Summit- Pay...		-SPLIT-	-42,000.99
Check	11/27/2020	EFT		107-Summit- Pay...		-SPLIT-	-5,250.17
<b>CAL Pers 457 Supplemental Income Plan</b>							
Check	11/25/2020	EFT		107-Summit- Pay...		-SPLIT-	-16,025.33
Check	11/25/2020	EFT		107-Summit- Pay...		-SPLIT-	-18,513.18
<b>California American Water</b>							
Bill	11/10/2020		Acct 1015-2...	Accounts Payable		7320 Utilities	-148.05
Bill Pmt -Check	11/10/2020	4692	Acct 1015-2...	105-Summit- Che...		Accounts Pa...	-148.05
<b>California Embroidery &amp; Screen Printing</b>							
Bill	11/05/2020		INV CAESP...	Accounts Payable		6021 Unifor...	-6,213.20
Bill Pmt -Check	11/05/2020	4655	INV CAESP...	105-Summit- Che...		Accounts Pa...	-6,213.20
<b>Campway's Truck Accessory</b>							
Bill	11/17/2020		INV 040627...	Accounts Payable		8560 Equip...	-216.50
Bill Pmt -Check	11/17/2020	4719	INV 040627...	105-Summit- Che...		Accounts Pa...	-216.50
<b>Clark Pest Control</b>							
Bill	11/05/2020		INV 270261...	Accounts Payable		6180 Mainte...	-140.00
Bill Pmt -Check	11/05/2020	4656	INV 270261...	105-Summit- Che...		Accounts Pa...	-140.00
Bill	11/17/2020		Acct 2230435	Accounts Payable		6180 Mainte...	-200.00
Bill	11/17/2020		Acct 1672664	Accounts Payable		6180 Mainte...	-170.00
Bill Pmt -Check	11/17/2020	4720	Acct 2230435	105-Summit- Che...		Accounts Pa...	-200.00
Bill Pmt -Check	11/17/2020	4746	Acct 1672664	105-Summit- Che...		Accounts Pa...	-170.00
<b>Comcast</b>							
Bill	11/17/2020		8155 30 02...	Accounts Payable		-SPLIT-	-241.83
Bill Pmt -Check	11/17/2020	4721	8155 30 02...	105-Summit- Che...		Accounts Pa...	-241.83



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Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Comcast Business</b>							
Bill	11/05/2020		8155 30 03...	Accounts Payable		7320 Utilities	-163.16
Bill	11/05/2020		8155 30 02...	Accounts Payable		7320 Utilities	-470.01
Bill Pmt -Check	11/05/2020	4657	8155 30 03...	105-Summit- Che...		Accounts Pa...	-163.16
Bill Pmt -Check	11/05/2020	4680	8155 30 02...	105-Summit- Che...		Accounts Pa...	-470.01
Bill	11/10/2020		8155 30 03...	Accounts Payable		7320 Utilities	-168.61
Bill	11/10/2020		Acct 93457...	Accounts Payable		7320 Utilities	-902.70
Bill Pmt -Check	11/10/2020	4693	8155 30 03...	105-Summit- Che...		Accounts Pa...	-168.61
Bill Pmt -Check	11/10/2020	4712	Acct 93457...	105-Summit- Che...		Accounts Pa...	-902.70
Bill	11/17/2020		8155 30 03...	Accounts Payable		7320 Utilities	-231.24
Bill Pmt -Check	11/17/2020	4722	8155 30 03...	105-Summit- Che...		Accounts Pa...	-231.24
<b>CoreLogic</b>							
Bill	11/10/2020		INV 820521...	Accounts Payable		6457 Compu...	-137.50
Bill Pmt -Check	11/10/2020	4694	INV 820521...	105-Summit- Che...		Accounts Pa...	-137.50
<b>County of Sonoma Human Resources</b>							
Bill	11/05/2020		RAB 652	Accounts Payable		5930 Health ...	-717.64
Bill Pmt -Check	11/05/2020	4658	RAB 652	105-Summit- Che...		Accounts Pa...	-717.64
<b>CSFA</b>							
Bill	11/24/2020		INV 11809	Accounts Payable		6280 Membe...	-311.63
Bill Pmt -Check	11/24/2020	4753	INV 11809	105-Summit- Che...		Accounts Pa...	-311.63
<b>Cummins</b>							
Bill	11/17/2020		INV X5-54738	Accounts Payable		6140 Mainte...	-5,137.98
Bill Pmt -Check	11/17/2020	4723	INV X5-54738	105-Summit- Che...		Accounts Pa...	-5,137.98
Bill	11/24/2020		INV X5-56686	Accounts Payable		6140 Mainte...	-575.79
Bill Pmt -Check	11/24/2020	4754	INV X5-56686	105-Summit- Che...		Accounts Pa...	-575.79
<b>Dean Crothers</b>							
Bill	11/10/2020		10/26-11/5/20	Accounts Payable		6501 Abate...	-1,201.50
Bill Pmt -Check	11/10/2020	4695	10/26-11/5/20	105-Summit- Che...		Accounts Pa...	-1,201.50
<b>Dynamic Truck Repair</b>							
Bill	11/05/2020		INV 1758	Accounts Payable		6140 Mainte...	-800.00
Bill Pmt -Check	11/05/2020	4659	INV 1758	105-Summit- Che...		Accounts Pa...	-800.00
Bill	11/10/2020		INV 1765	Accounts Payable		6140 Mainte...	-900.00
Bill Pmt -Check	11/10/2020	4696	INV 1765	105-Summit- Che...		Accounts Pa...	-900.00
Bill	11/17/2020		INV 1780, 1...	Accounts Payable		-SPLIT-	-2,054.68
Bill Pmt -Check	11/17/2020	4724	INV 1780, 1...	105-Summit- Che...		Accounts Pa...	-2,054.68
Bill	11/24/2020		INV 1781, 1...	Accounts Payable		-SPLIT-	-3,438.15
Bill Pmt -Check	11/24/2020	4755	INV 1781, 1...	105-Summit- Che...		Accounts Pa...	-3,438.15
<b>Failsafe</b>							
Bill	11/24/2020		INV 11292	Accounts Payable		6140 Mainte...	-154.80
Bill Pmt -Check	11/24/2020	4756	INV 11292	105-Summit- Che...		Accounts Pa...	-154.80
<b>FDAC EBA</b>							
Bill	11/17/2020		FDAC0122...	Accounts Payable		-SPLIT-	-146,501.23
Bill Pmt -Check	11/17/2020	4725	FDAC0122...	105-Summit- Che...		Accounts Pa...	-146,501.23
<b>Ferrellgas</b>							
Bill	11/05/2020		Acct 50621...	Accounts Payable		7320 Utilities	-107.24
Bill Pmt -Check	11/05/2020	4660	Acct 50621...	105-Summit- Che...		Accounts Pa...	-107.24
<b>Fire Safety &amp; Supply Inc</b>							
Bill	11/10/2020		INV 22343	Accounts Payable		6140 Mainte...	-355.00
Bill Pmt -Check	11/10/2020	4697	INV 22343	105-Summit- Che...		Accounts Pa...	-355.00
<b>Fishman Supply Co.</b>							
Bill	11/05/2020		Cust 16444	Accounts Payable		-SPLIT-	-1,070.74
Bill Pmt -Check	11/05/2020	4661	Cust 16444	105-Summit- Che...		Accounts Pa...	-1,070.74
<b>Forestville Fire Protection District</b>							
Bill	11/05/2020		INV 20/21-06	Accounts Payable		-SPLIT-	-18,531.18
Bill Pmt -Check	11/05/2020	4662	INV 20/21-06	105-Summit- Che...		Accounts Pa...	-18,531.18
<b>GCR Tires</b>							
Bill	11/10/2020		INV 850-91...	Accounts Payable		6140 Mainte...	-951.21
Bill Pmt -Check	11/10/2020	4698	INV 850-91...	105-Summit- Che...		Accounts Pa...	-951.21
<b>Global Impact Construction</b>							
Bill	11/17/2020		INV 030A	Accounts Payable		8510 Buildin...	-15,650.00
Bill Pmt -Check	11/17/2020	4726	VOID: INV ...	105-Summit- Che...	X	Accounts Pa...	0.00
Bill Pmt -Check	11/19/2020	4750	INV 030A	105-Summit- Che...		Accounts Pa...	-15,650.00
<b>Golden State Emergency Vehicle Services</b>							
Bill	11/10/2020		INV CI025408	Accounts Payable		6140 Mainte...	-323.12
Bill Pmt -Check	11/10/2020	4699	INV CI025408	105-Summit- Che...		Accounts Pa...	-323.12
Bill	11/24/2020		INV CI025507	Accounts Payable		6140 Mainte...	-1,508.50
Bill Pmt -Check	11/24/2020	4757	INV CI025507	105-Summit- Che...		Accounts Pa...	-1,508.50

**Sonoma County Fire District**  
**Transaction List by Vendor**  
**November 2020**

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>IBS</b>							
Check	11/11/2020	EFT		107-Summit- Pay...		6633 Payroll ...	-766.40
Check	11/11/2020	EFT		107-Summit- Pay...		-SPLIT-	-295,478.27
Check	11/11/2020	EFT	taxes	107-Summit- Pay...		-SPLIT-	-108,653.61
Check	11/27/2020	EFT		107-Summit- Pay...		6633 Payroll ...	-274.30
Check	11/27/2020	EFT		107-Summit- Pay...		-SPLIT-	-355,950.77
Check	11/27/2020	EFT	taxes	107-Summit- Pay...		-SPLIT-	-142,006.88
<b>Jeff Davis</b>							
Bill	11/10/2020		10/26-11/5/20	Accounts Payable		6501 Abate...	-1,255.50
Bill Pmt -Check	11/10/2020	4700	10/26-11/5/20	105-Summit- Che...		Accounts Pa...	-1,255.50
<b>John Lantz</b>							
Bill	11/05/2020		INV 200210	Accounts Payable		6500 Profes...	-3,149.00
Bill Pmt -Check	11/05/2020	4663	INV 200210	105-Summit- Che...		Accounts Pa...	-3,149.00
<b>Jr's Home &amp; Auto Center</b>							
Bill	11/17/2020		Cust 23325	Accounts Payable		6140 Mainte...	-21.63
Bill Pmt -Check	11/17/2020	4727	Cust 23325	105-Summit- Che...		Accounts Pa...	-21.63
<b>Kitchell</b>							
Bill	11/17/2020		INV 94940	Accounts Payable		8510 Buildin...	-3,860.00
Bill Pmt -Check	11/17/2020	4728	INV 94940	105-Summit- Che...		Accounts Pa...	-3,860.00
<b>KME Fire Apparatus</b>							
Bill	11/17/2020		INV ca 553...	Accounts Payable		-SPLIT-	-1,597.60
Bill Pmt -Check	11/17/2020	4729	INV ca 553...	105-Summit- Che...		Accounts Pa...	-1,597.60
<b>Kyocera Document Solutions Northern CA</b>							
Bill	11/10/2020		INV 55E159...	Accounts Payable		6400 Office ...	-9.27
Bill Pmt -Check	11/10/2020	4701	INV 55E159...	105-Summit- Che...		Accounts Pa...	-9.27
<b>L N Curtis &amp; Sons</b>							
Bill	11/24/2020		INV 439835	Accounts Payable		6880 Small ...	-44.13
Bill Pmt -Check	11/24/2020	4758	INV 439835	105-Summit- Che...		Accounts Pa...	-44.13
<b>Lake Parts</b>							
Bill	11/17/2020		Acct 23910	Accounts Payable		6140 Mainte...	-978.43
Bill Pmt -Check	11/17/2020	4730	Acct 23910	105-Summit- Che...		Accounts Pa...	-978.43
<b>LEHR</b>							
Bill	11/05/2020		INV S152940	Accounts Payable		6140 Mainte...	-329.30
Bill Pmt -Check	11/05/2020	4664	INV S152940	105-Summit- Che...		Accounts Pa...	-329.30
<b>Leo Electric</b>							
Bill	11/24/2020		INV 40469	Accounts Payable		8510 Buildin...	-5,000.00
Bill Pmt -Check	11/24/2020	4759	INV 40469	105-Summit- Che...		Accounts Pa...	-5,000.00
<b>Lubrivan Truck Svcs Inc</b>							
Bill	11/05/2020		INV 228588	Accounts Payable		6140 Mainte...	-462.50
Bill Pmt -Check	11/05/2020	4665	INV 228588	105-Summit- Che...		Accounts Pa...	-462.50
<b>M. Gustafson</b>							
Bill	11/24/2020		Reimburse...	Accounts Payable		6462- Furnit...	-422.09
Bill Pmt -Check	11/24/2020	4760	Reimburse...	105-Summit- Che...		Accounts Pa...	-422.09
<b>Marin/Sonoma Mosquito &amp; Vector Control</b>							
Bill	11/17/2020		Acct SM 10...	Accounts Payable		6180 Mainte...	-26.26
Bill Pmt -Check	11/17/2020	4731	Acct SM 10...	105-Summit- Che...		Accounts Pa...	-26.26
<b>Matheson Tri-Gas, Inc.</b>							
Bill	11/05/2020		INV 225377...	Accounts Payable		6261 Medica...	-30.40
Bill Pmt -Check	11/05/2020	4666	INV 225377...	105-Summit- Che...		Accounts Pa...	-30.40
<b>Matrix Consulting Group</b>							
Bill	11/10/2020		INV 19-92 #...	Accounts Payable		6500 Profes...	-2,285.00
Bill Pmt -Check	11/10/2020	4702	INV 19-92 #...	105-Summit- Che...		Accounts Pa...	-2,285.00
<b>McKesson Medical</b>							
Bill	11/10/2020		Acct 4340274	Accounts Payable		-SPLIT-	-1,479.01
Bill Pmt -Check	11/10/2020	4703	Acct 4340274	105-Summit- Che...		Accounts Pa...	-1,479.01
<b>Merrill Arnone &amp; Jones</b>							
Bill	11/17/2020		INV 1020149	Accounts Payable		6610 Legal ...	-9,903.50
Bill Pmt -Check	11/17/2020	4732	INV 1020149	105-Summit- Che...		Accounts Pa...	-9,903.50
<b>Municipal Emergency Services/MES</b>							
Bill	11/05/2020		INV 1516120	Accounts Payable		6022 Safety ...	-346.38
Bill Pmt -Check	11/05/2020	4667	INV 1516120	105-Summit- Che...		Accounts Pa...	-346.38
<b>North Bay Petroleum</b>							
Bill	11/05/2020		INV 2189348	Accounts Payable		7201 Gas/Oil	-2,298.61
Bill Pmt -Check	11/05/2020	4668	INV 2189348	105-Summit- Che...		Accounts Pa...	-2,298.61
Bill	11/17/2020		INV 2192680	Accounts Payable		7201 Gas/Oil	-1,515.56
Bill Pmt -Check	11/17/2020	4733	INV 2192680	105-Summit- Che...		Accounts Pa...	-1,515.56



## Sonoma County Fire District Transaction List by Vendor November 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Occu-Med, Ltd.</b>							
Bill	11/17/2020		INV 1020899	Accounts Payable		6654 Medica...	-323.50
Bill Pmt -Check	11/17/2020	4734	INV 1020899	105-Summit- Che...		Accounts Pa...	-323.50
<b>Opperman &amp; Son Inc</b>							
Bill	11/05/2020		Acct 89114	Accounts Payable		-SPLIT-	-12,808.55
Bill Pmt -Check	11/05/2020	4669	Acct 89114	105-Summit- Che...		Accounts Pa...	-12,808.55
<b>Pacific Mobile Structures</b>							
Bill	11/17/2020		INV 132424	Accounts Payable		6820 Rent/L...	-2,145.13
Bill Pmt -Check	11/17/2020	4735	INV 132424	105-Summit- Che...		Accounts Pa...	-2,145.13
<b>Pacific Sanitation</b>							
Bill	11/05/2020		INV 474391	Accounts Payable		6180 Mainte...	-201.78
Bill Pmt -Check	11/05/2020	4670	INV 474391	105-Summit- Che...		Accounts Pa...	-201.78
<b>Perimeter Solutions</b>							
Bill	11/10/2020		INV14-7336...	Accounts Payable		6881 Safety ...	-3,897.00
Bill Pmt -Check	11/10/2020	4715	INV14-7336...	105-Summit- Che...		Accounts Pa...	-3,897.00
<b>Peterson Trucks</b>							
Bill	11/05/2020		Acct 10615	Accounts Payable		-SPLIT-	-2,183.41
Bill Pmt -Check	11/05/2020	4671	Acct 10615	105-Summit- Che...		Accounts Pa...	-2,183.41
Bill	11/17/2020		Acct 10615	Accounts Payable		-SPLIT-	-1,699.88
Bill Pmt -Check	11/17/2020	4736	Acct 10615	105-Summit- Che...		Accounts Pa...	-1,699.88
<b>PG&amp;E</b>							
Bill	11/05/2020		566426608...	Accounts Payable		7320 Utilities	-672.44
Bill	11/05/2020		936168464...	Accounts Payable		7320 Utilities	-605.51
Bill Pmt -Check	11/05/2020	4672	566426608...	105-Summit- Che...		Accounts Pa...	-672.44
Bill Pmt -Check	11/05/2020	4681	936168464...	105-Summit- Che...		Accounts Pa...	-605.51
Bill	11/05/2020		869256746...	Accounts Payable		7320 Utilities	-82.52
Bill Pmt -Check	11/05/2020	4683	869256746...	105-Summit- Che...		Accounts Pa...	-82.52
Check	11/09/2020	EFT	414982756...	105-Summit- Che...		7320 Utilities	-601.93
Bill	11/10/2020		376458101...	Accounts Payable		7320 Utilities	-256.30
Bill Pmt -Check	11/10/2020	4704	376458101...	105-Summit- Che...		Accounts Pa...	-256.30
Bill	11/17/2020		484076635...	Accounts Payable		7320 Utilities	-889.30
Bill	11/17/2020		272597755...	Accounts Payable		7320 Utilities	-27.29
Bill	11/17/2020		865090080...	Accounts Payable		7320 Utilities	-4,655.92
Bill Pmt -Check	11/17/2020	4737	484076635...	105-Summit- Che...		Accounts Pa...	-889.30
Bill Pmt -Check	11/17/2020	4747	272597755...	105-Summit- Che...		Accounts Pa...	-27.29
Bill Pmt -Check	11/17/2020	4749	865090080...	105-Summit- Che...		Accounts Pa...	-4,655.92
Bill	11/24/2020		547701804...	Accounts Payable		7320 Utilities	-76.53
Bill	11/24/2020		480848439...	Accounts Payable		7320 Utilities	-399.70
Bill Pmt -Check	11/24/2020	4761	547701804...	105-Summit- Che...		Accounts Pa...	-76.53
Bill Pmt -Check	11/24/2020	4774	480848439...	105-Summit- Che...		Accounts Pa...	-399.70
<b>Portola Systems</b>							
Bill	11/05/2020		INV 41627	Accounts Payable		6457 Compu...	-787.50
Bill	11/05/2020		INV I16590	Accounts Payable		6457 Compu...	-1,099.54
Bill Pmt -Check	11/05/2020	4673	INV 41627	105-Summit- Che...		Accounts Pa...	-787.50
Bill Pmt -Check	11/05/2020	4682	INV I16590	105-Summit- Che...		Accounts Pa...	-1,099.54
Bill	11/24/2020		INV 41660	Accounts Payable		6457 Compu...	-1,578.75
Bill	11/24/2020		INV I16606	Accounts Payable		8510 Buildin...	-8,913.26
Bill	11/24/2020		INV 41680	Accounts Payable		6457 Compu...	-1,500.00
Bill Pmt -Check	11/24/2020	4762	INV 41660	105-Summit- Che...		Accounts Pa...	-1,578.75
Bill Pmt -Check	11/24/2020	4775	INV I16606	105-Summit- Che...		Accounts Pa...	-8,913.26
Bill Pmt -Check	11/24/2020	4777	INV 41680	105-Summit- Che...		Accounts Pa...	-1,500.00
<b>Precision Wireless Service</b>							
Bill	11/10/2020		Quote 6321...	Accounts Payable		8560 Equip...	-7,722.43
Bill Pmt -Check	11/10/2020	4705	Quote 6321...	105-Summit- Che...		Accounts Pa...	-7,722.43
<b>Quadient Leasing USA, Inc.</b>							
Bill	11/17/2020		INV N8575...	Accounts Payable		6820 Rent/L...	-248.00
Bill Pmt -Check	11/17/2020	4738	INV N8575...	105-Summit- Che...		Accounts Pa...	-248.00
<b>R &amp; S Erection of Santa Rosa, Inc.</b>							
Bill	11/17/2020		INV 82881	Accounts Payable		6180 Mainte...	-681.25
Bill Pmt -Check	11/17/2020	4739	INV 82881	105-Summit- Che...		Accounts Pa...	-681.25
<b>Range Global</b>							
Bill	11/17/2020		INV 111320	Accounts Payable		6040 Comm...	-2,720.00
Bill Pmt -Check	11/17/2020	4740	INV 111320	105-Summit- Che...		Accounts Pa...	-2,720.00

## Sonoma County Fire District Transaction List by Vendor November 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Recology Sonoma Marin</b>							
Bill	11/10/2020		1810227553	Accounts Payable		7320 Utilities	-440.64
Bill	11/10/2020		1811456987	Accounts Payable		7320 Utilities	-345.48
Bill	11/10/2020		1811737626	Accounts Payable		7320 Utilities	-57.39
Bill Pmt -Check	11/10/2020	4706	1810227553	105-Summit- Che...		Accounts Pa...	-440.64
Bill Pmt -Check	11/10/2020	4713	1811456987	105-Summit- Che...		Accounts Pa...	-345.48
Bill Pmt -Check	11/10/2020	4714	1811737626	105-Summit- Che...		Accounts Pa...	-57.39
Bill	11/24/2020		Acct 18101...	Accounts Payable		7320 Utilities	-420.08
Bill Pmt -Check	11/24/2020	4763	Acct 18101...	105-Summit- Che...		Accounts Pa...	-420.08
<b>S. Mercieca</b>							
Bill	11/10/2020		Reimburse...	Accounts Payable		-SPLIT-	-118.54
Bill Pmt -Check	11/10/2020	4707	Reimburse...	105-Summit- Che...		Accounts Pa...	-118.54
<b>Santa Rosa Fire Equipment</b>							
Bill	11/24/2020		INV 310720	Accounts Payable		-SPLIT-	-20.00
Bill Pmt -Check	11/24/2020	4764	INV 310720	105-Summit- Che...		Accounts Pa...	-20.00
<b>Santa Rosa Uniform &amp; Equipment Inc</b>							
Bill	11/24/2020		Class A Uni...	Accounts Payable		6015 Annex...	-7,249.92
Bill Pmt -Check	11/24/2020	4765	Class A Uni...	105-Summit- Che...		Accounts Pa...	-7,249.92
<b>Santa Rosa, City of</b>							
Bill	11/05/2020		Acct 032652	Accounts Payable		7320 Utilities	-138.49
Bill Pmt -Check	11/05/2020	4674	Acct 032652	105-Summit- Che...		Accounts Pa...	-138.49
Bill	11/24/2020		Acct 006406	Accounts Payable		7320 Utilities	-79.01
Bill Pmt -Check	11/24/2020	4766	Acct 006406	105-Summit- Che...		Accounts Pa...	-79.01
<b>Shannon Wager</b>							
Bill	11/17/2020		July-Sept...	Accounts Payable		6500 Profes...	-200.00
Bill Pmt -Check	11/17/2020	4741	July-Sept...	105-Summit- Che...		Accounts Pa...	-200.00
<b>Sign Dynamics</b>							
Bill	11/05/2020		INV 6872	Accounts Payable		6015 Annex...	-2,085.48
Bill Pmt -Check	11/05/2020	4675	INV 6872	105-Summit- Che...		Accounts Pa...	-2,085.48
<b>Sonoma County Professional FF L1401</b>							
Bill	11/24/2020		September ...	Accounts Payable		5910 Perm ...	-5,940.00
Bill	11/24/2020		October 2020	Accounts Payable		5910 Perm ...	-5,930.00
Bill Pmt -Check	11/24/2020	4767	September ...	105-Summit- Che...		Accounts Pa...	-5,940.00
Bill Pmt -Check	11/24/2020	4776	October 2020	105-Summit- Che...		Accounts Pa...	-5,930.00
<b>Sonoma Media Investments, LLC</b>							
Bill	11/05/2020		INV 19207	Accounts Payable		-SPLIT-	-1,518.00
Bill Pmt -Check	11/05/2020	4676	INV 19207	105-Summit- Che...		Accounts Pa...	-1,518.00
<b>Sonoma West Publishers</b>							
Bill	11/17/2020		INV 136808	Accounts Payable		6800 Public/...	-1,040.00
Bill Pmt -Check	11/17/2020	4742	INV 136808	105-Summit- Che...		Accounts Pa...	-1,040.00
<b>Standard Insurance Company</b>							
Bill	11/24/2020		Policy 00 6...	Accounts Payable		-SPLIT-	-1,925.00
Bill Pmt -Check	11/24/2020	4768	Policy 00 6...	105-Summit- Che...		Accounts Pa...	-1,925.00
<b>Suburban Propane</b>							
Bill	11/10/2020		Acct 1449-0...	Accounts Payable		7320 Utilities	-666.57
Bill Pmt -Check	11/10/2020	4708	Acct 1449-0...	105-Summit- Che...		Accounts Pa...	-666.57
<b>Swan Plumbing Inc.</b>							
Bill	11/05/2020		14028	Accounts Payable		8510 Buildin...	-3,772.80
Bill Pmt -Check	11/05/2020	4684	14028	105-Summit- Che...		Accounts Pa...	-3,772.80
<b>TIAA Bank</b>							
Bill	11/05/2020		INV 7623801	Accounts Payable		6500 Profes...	-362.32
Bill Pmt -Check	11/05/2020	4677	INV 7623801	105-Summit- Che...		Accounts Pa...	-362.32
Bill	11/24/2020		INV 7702883	Accounts Payable		6500 Profes...	-201.28
Bill Pmt -Check	11/24/2020	4769	INV 7702883	105-Summit- Che...		Accounts Pa...	-201.28
<b>Town of Windsor- Fuel</b>							
Bill	11/10/2020		INV M-13907	Accounts Payable		-SPLIT-	-6,066.72
Bill Pmt -Check	11/10/2020	4709	INV M-13907	105-Summit- Che...		Accounts Pa...	-6,066.72
Bill	11/24/2020		INV M-13794	Accounts Payable		-SPLIT-	-5,963.00
Bill Pmt -Check	11/24/2020	4770	INV M-13794	105-Summit- Che...		Accounts Pa...	-5,963.00
<b>Town of Windsor Water District</b>							
Bill	11/17/2020		Cust 26479...	Accounts Payable		7320 Utilities	-839.83
Bill	11/17/2020		Cust 38454...	Accounts Payable		7320 Utilities	-856.82
Bill Pmt -Check	11/17/2020	4743	Cust 26479...	105-Summit- Che...		Accounts Pa...	-839.83
Bill Pmt -Check	11/17/2020	4748	Cust 38454...	105-Summit- Che...		Accounts Pa...	-856.82
<b>true Value Hardware</b>							
Bill	11/24/2020		Acct 725-164	Accounts Payable		6180 Mainte...	-101.83
Bill Pmt -Check	11/24/2020	4771	Acct 725-164	105-Summit- Che...		Accounts Pa...	-101.83



**Sonoma County Fire District  
Transaction List by Vendor  
November 2020**

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Tucker Bierbaum, M.D.</b>							
Bill	11/05/2020		October 2020	Accounts Payable		6500 Profes...	-2,500.00
Bill Pmt -Check	11/05/2020	4678	October 2020	105-Summit- Che...		Accounts Pa...	-2,500.00
<b>US-Bank Office Equipment</b>							
Bill	11/05/2020		426855383	Accounts Payable		6820 Rent/L...	-439.30
Bill Pmt -Check	11/05/2020	4685	426855383	105-Summit- Che...		Accounts Pa...	-439.30
<b>US Bank-National Assoc</b>							
Bill	11/05/2020		xxxx-xxxx-x...	Accounts Payable		6500 Profes...	-28,766.57
Bill Pmt -Check	11/05/2020	4679	xxxx-xxxx-x...	105-Summit- Che...		Accounts Pa...	-28,766.57
Bill	11/17/2020		xxxx-xxxx-x...	Accounts Payable		6015 Annex...	-146.79
Bill Pmt -Check	11/17/2020	4744	xxxx-xxxx-x...	105-Summit- Che...		Accounts Pa...	-146.79
<b>Verizon Wireless</b>							
Bill	11/05/2020		642181855-...	Accounts Payable		7320 Utilities	-94.64
Bill Pmt -Check	11/05/2020	4686	642181855-...	105-Summit- Che...		Accounts Pa...	-94.64
Bill	11/24/2020		INV 986671...	Accounts Payable		7320 Utilities	-2,069.92
Bill Pmt -Check	11/24/2020	4772	INV 986671...	105-Summit- Che...		Accounts Pa...	-2,069.92
<b>Waxie Sanitary Supply</b>							
Bill	11/05/2020		79520682, ...	Accounts Payable		6084 Janitori...	-2,012.31
Bill Pmt -Check	11/05/2020	4687	79520682, ...	105-Summit- Che...		Accounts Pa...	-2,012.31
<b>West Coast Frame</b>							
Bill	11/05/2020		58188	Accounts Payable		6140 Mainte...	-5,377.87
Bill Pmt -Check	11/05/2020	4688	58188	105-Summit- Che...		Accounts Pa...	-5,377.87
<b>WEX</b>							
Bill	11/10/2020		INV 685325...	Accounts Payable		7201 Gas/Oil	-1,454.82
Bill Pmt -Check	11/10/2020	4710	INV 685325...	105-Summit- Che...		Accounts Pa...	-1,454.82
<b>Wittman Enterprises, LLC.</b>							
Bill	11/24/2020		INV 200100...	Accounts Payable		-SPLIT-	-2,110.14
Bill Pmt -Check	11/24/2020	4773	INV 200100...	105-Summit- Che...		Accounts Pa...	-2,110.14
<b>Z. Bandfield</b>							
Bill	11/10/2020		Reimburse...	Accounts Payable		7120 Trainin...	-275.00
Bill Pmt -Check	11/10/2020	4711	Reimburse...	105-Summit- Che...		Accounts Pa...	-275.00
<b>Zoll</b>							
Bill	11/17/2020		INV 3161372	Accounts Payable		6261 Medica...	-1,081.90
Bill Pmt -Check	11/17/2020	4745	INV 3161372	105-Summit- Che...		Accounts Pa...	-1,081.90





**Sonoma County Fire District  
Board of Directors  
Staff Report**

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**Date:** 12/15/2020

**Topic:** Resolution No. 2020-25; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT, COUNTY OF SONOMA, STATE OF CALIFORNIA, SETTING THE DATE, TIME, AND LOCATION OF REGULARLY SCHEDULED 2021 MEETINGS OF THE BOARD OF DIRECTORS

**Recommendation:**

Adopt Resolution 2020-25.

**Financial Impact:**

None.

**Background:**

Each year in December, the Board is required to establish its schedule for regular Board meetings. This ordinance establishes the date, time, and location of the regularly scheduled Board of Directors meetings for calendar year 2021.

**Attachments:**

1. Resolution 2020-25.

Resolution No. 2020-25  
Dated: December 15, 2020

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY  
FIRE DISTRICT, COUNTY OF SONOMA, STATE OF CALIFORNIA, SETTING THE  
DATE, TIME, AND LOCATION OF REGULARLY SCHEDULED 2021 MEETINGS  
OF THE BOARD OF DIRECTORS**

**WHEREAS**, California law requires the Board of Directors to annually adopt its regular meeting time and location; and

**WHEREAS**, the Sonoma County Fire District desires to establish its regular meeting time and location for 2021;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of Sonoma County Fire District establishes the regular meeting time as 5:00 p.m. on the third Tuesday of each month in 2021; and

**BE IT FURTHER RESOLVED** that the regular meeting location is established as Station 1, 8200 Old Redwood Hwy, Windsor, California; and

**BE IT FURTHER RESOLVED** that meeting times and locations may be amended by giving proper notice.

**IN REGULAR SESSION**, the foregoing resolution was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and adopted by the following vote:

Director Briare \_\_\_\_\_, Director Hamann \_\_\_\_\_, Director Klick \_\_\_\_\_,

Director So \_\_\_\_\_, Director Tognozzi \_\_\_\_\_, Director Treanor \_\_\_\_\_,

Director Weaver \_\_\_\_\_

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT/NOT VOTING \_\_\_\_\_

**WHEREUPON**, the President declared the foregoing resolution adopted and **SO ORDERED**

Attested:

Signature: \_\_\_\_\_  
Secretary of the Board



**Sonoma County Fire District  
Board of Directors  
Staff Report**

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**Date:** 12/15/2020

**Topic:** Sonoma County Fire District Resolution: IRC Section 125 Premium Only Plan

**Recommendation:**

Adopt the resolution regarding the District's IRC Section 125 Premium Only Plan.

**Financial Impact:**

None.

**Background:**

This resolution is a requirement for the administration of the District's employee pre-taxed medical benefit coverage as negotiated in the District's employment agreements and Memorandum of Understanding.

**Attachments:**

1. Resolution IRC Section 125 Premium Only Plan.



**SONOMA COUNTY FIRE DISTRICT  
RESOLUTION  
IRC SECTION 125 PREMIUM ONLY PLAN**

**WHEREAS**, Sonoma County Fire District has determined that it would be in the best interests of its employees to adopt a "Section 125 Premium Only Plan" allowing for pre-taxed medical benefit coverage, so-called; be it known that a vote was taken, and all were in favor.

**RESOLVED**, that Sonoma County Fire District adopt a so-called "Section 125 Premium Only Plan," all in accordance with the specifications annexed hereto; and, be it known that the "Sonoma County Fire District Premium Only Plan" Document was executed January 1, 2021.

**RESOLVED FURTHER**, that the Company undertake all actions necessary to implement and administer said plan.

**IN WITNESS WHEREOF**, I have executed my name for the above named Company on January 1, 2021.

ATTEST:

\_\_\_\_\_

Witness

By: \_\_\_\_\_

Kathy Washington



## Sonoma County Fire District Board of Directors Staff Report

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**Date:** December 15, 2020

**Topic:** Award of Bid for Construction Services for Fire Station 6

**Recommendation:**

- 1) Award the construction bid and project contract with Carr Construction Inc. in an amount not to exceed \$1,299,000 and authorizing the Fire Chief to execute on behalf of the District.
- 2) Approve Resolution # 2020-27, amending the FY 2020-2021 Final Budget, and authorizing a \$600,000 increase to Building/Improvement Expenditures.

**Fiscal Impact:**

The Board of Directors approved \$900,000 for the Station 6 project in the 2019-2020 Fiscal Year Final Budget. \$58,274 was expended in Fiscal year 2019-2020, The Board of Directors approved the Re-budget of \$841,726 (the remaining project budget) in the 2020-2021 Fiscal Year Final Budget. The amount expended from July 1, 2020 to November 30, 2020 is \$31,117, leaving a remaining budgeted balance of \$810,609. Staff recommends a budget increase of \$600,000 from undesignated reserves/fund balance to bring the project budget total to \$1,500,000. As indicated in the Kitchel project report. This will allow enough funding for the approval of the construction contract and remaining construction management costs.

**Background:**

The District has commenced to redesign the existing volunteer Fire Station No. 6 located on 5198 Sharp Road Calistoga, CA. Pursuant to our purchase policy, the District hired Kitchell Inc. to provide project management services including design, pre-bid, and bidding process. Bids for this project were received and opened publicly (bid tally is attached). Carr Construction Inc. was found to be the most qualified, lowest bidder. One protest was filed (Murphy Building, Inc), reviewed by Kitchell and District legal counsel, and ultimately denied. Carr is ready to proceed. Project is projected to be completed by July 2021. Scope of work is as follows:

Exterior improvements

- Relocation of existing generator from the west to east side of the building.
- Replacement of existing windows with new dual-pane windows.
- Provide new power and water connections on both sides of the station.
- Provide new patio covering on west side of station adjacent to new kitchen.
- Installation of new concrete pad and utility hook-ups for owner provided fuel trailer.
- New site improvements including new overhead door, water storage tank and fire pump.

#### Interior improvements

- Additional 200 SF to existing space for new turnout locker area.
- Installation of all new wall finishes and flooring throughout.
- Construction of new full kitchen with outdoor patio cover.
- Provide new accessible restroom with shower for staff.
- Construction of two new sleeping dorms.
- Installation of new cabinetry.
- Increased storage and turn out (PPE) space
- Installation of new fire protection system.

#### Kitchell Construction Services:

Kitchell Contractors Inc. provides construction management services. Kitchell offers engineering, construction, architecture, environmental, facility management, fleet, and general contracting services, as well as renders property management and real estate development services. Kitchell provides innovative techniques and integrated services to healthcare, shopping malls, hotels/casinos, and educational projects and fire stations throughout Arizona, California, and Texas. Kitchell recently managed fire station projects in Novato and San Rafael.

#### Carr Construction Services:

Carr's Construction Service Inc. is a full-service construction company with over thirty years of expertise in a wide variety of industries. Carr has done several municipal projects including the Town of Windsor train station, The Geysers Operations Facility, Southwest Community Park Restrooms, Santa Rosa Lake Ralphine Boathouse, homes and commercial buildings. The owner of the company lives on Calistoga Road and is excited about working on a project in his community, serving his community.

#### **Other Options Considered:**

Modular Building or Modular Home (living quarters) and Sprung Structure (apparatus storage):

A modular building and sprung structure (tent) were considered as an alternative. This was not recommended to the board due to security, esthetic, demo requirements, space (will take up the space for a permanent building) and similar concerns / setbacks.

Do nothing. It is the goal of the District to provide an updated building for 24-hour staffing. Doing nothing doesn't meet that intent.

#### **Attachments:**

Project at a glance

Contractor Bid Tabulation

Carr Proposal

Protest Letter, District Response



# SONOMA COUNTY FIRE DISTRICT

## MOUNTAIN STATION #6

### 5198 SHARP ROAD, CALISTOGA, CA., 94515

#### CONSTRUCTION DOCUMENTS PERMIT SUBMITTAL



**FIRE DISTRICT**

**CONSULTANT**  
**KITCHELL**  
 Civil Engineering Managers  
 2400 Elvert Road, Suite 300  
 Sacramento, CA 95833  
 (916) 484-9700, F: (916) 484-9524  
 CONTACT: CHRIS WENZEL/FETERSON

**DEGENKOLB**  
 STRUCTURAL  
 DEGENKOLB  
 300 E. STREET  
 SUITE 100  
 PALM SPRING, CA 92262  
 CONTACT: PETER SANKER

**OWNER**

**SONOMA COUNTY FIRE DISTRICT**  
 COUNTY STATION #11  
 6300 OLD REDWOOD HIGHWAY  
 CALISTOGA, CA 94515  
 PHONE: 707-438-1170  
 FAX: 707-438-1173

**SHEET INDEX**

GENERAL  
 0001 COVER SHEET  
 0002 ACCESSIBILITY DETAILS

CIVIL  
 C001 CIVIL ABBREVIATIONS, SYMBOLS & NOTES  
 C002 GENERAL NOTES & DETAILS  
 C003 CIVIL SITE PLAN

ARCHITECTURE  
 A001 ARCHITECTURAL ABBREVIATIONS, SYMBOLS & NOTES  
 A002 ARCHITECTURAL NOTES & DETAILS  
 A003 DEMOLITION SITE PLAN  
 A004 OVERALL SITE PLAN - NEW CONSTRUCTION  
 A005 REFLECTED CEILING PLAN  
 A006 ROOF PLAN  
 A230 EXTERIOR ELEVATIONS  
 A301 INTERIOR ELEVATIONS  
 A302 INTERIOR FINISH SCHEDULES & DETAILS  
 A710 DOOR, WINDOW, FINISH SCHEDULES, & DETAILS  
 A711 EXTERIOR DETAILS  
 A712 EXTERIOR DETAILS

STRUCTURAL  
 S001 STRUCTURAL ABBREVIATIONS, SYMBOLS & NOTES  
 S002 TYPICAL FOUNDATION DETAILS  
 S003 TYPICAL WOOD FRAMING DETAILS  
 S004 TYPICAL WOOD FRAMING DETAILS  
 S101 SITE FEATURES & DETAILS  
 S102 FOUNDATION PLAN  
 S211 ROOF & PARTIAL CEILING FRAMING PLAN  
 S221 ROOF & PARTIAL CEILING FRAMING PLAN  
 S311 MECHANICAL DIAGRAM  
 S411 DETAILS  
 S412 CANOPY DETAILS

MECHANICAL  
 M001 MECHANICAL ABBREVIATIONS, SYMBOLS & NOTES  
 M002 MECHANICAL FLOOR PLAN  
 M003 MECHANICAL PIPING PLAN  
 M004 MECHANICAL DETAILS  
 M005 MECHANICAL SCHEDULES  
 M006 MECHANICAL SCHEDULES  
 M007 MECHANICAL SCHEDULES  
 M008 MECHANICAL SCHEDULES  
 M009 MECHANICAL SCHEDULES

PLUMBING  
 P001 PLUMBING ABBREVIATIONS, SYMBOLS & NOTES  
 P002 PLUMBING PLAN - HOT & COLD WATER  
 P201 PLUMBING PLAN - WASTE & VENT  
 P202 PLUMBING PLAN - COMPRESSED AIR & GAS  
 P203 PLUMBING PLAN - COMPRESSED AIR & GAS  
 P204 PLUMBING PLAN - COMPRESSED AIR & GAS  
 P205 PLUMBING PLAN - COMPRESSED AIR & GAS  
 P601 PLUMBING SCHEDULES  
 P602 PLUMBING SCHEDULES  
 P603 PLUMBING SCHEDULES

FIRE PROTECTION  
 FP001 FIRE PROTECTION ABBREVIATIONS & NOTES  
 FP002 FIRE PROTECTION SYMBOLS & NOTES  
 FP003 FIRE PROTECTION SYMBOLS & NOTES  
 FP004 FIRE PROTECTION SYMBOLS & NOTES

ELECTRICAL  
 E001 ELECTRICAL ABBREVIATIONS, SYMBOLS & NOTES  
 E002 ELECTRICAL SHEET BASIC  
 E201 ELECTRICAL POWER PLAN  
 E202 ELECTRICAL LIGHTING PLAN  
 E203 ELECTRICAL SCHEDULES, DIAGRAMS & CALC

TITLE 24  
 T101 TITLE 24  
 T102 TITLE 24  
 T103 TITLE 24

#### PROJECT SCOPE

THE PROPOSED WORK INCLUDES RENOVATION OF AN EXISTING 2,095 SQUARE FOOT 1 1/2 STORY COMMERCIAL BUILDING WITH APPROXIMATELY 700 SQUARE FEET OF ADDITION ADDED TO THE EXISTING BUILDING. THE CURRENT BUILDING WAS CONSTRUCTED IN 1978 AND IS LOCATED IN THE FIRE DISTRICT. AND WILL BE CONVERTED INTO A FULL-TIME MANNED STATION. DATE OF DEMOLITION: NEW FLOORING WILL BE ADDED WITH ACCESSIBLE RESTROOMS AND SHOWERS FOR USE BY STAFF. THE ADDITIONAL SQUARE FOOTAGE CONTAINS A NEW TRUCK LOOPER AREA, A NEW CONCRETE PAD TRAILER. IT WILL BE NECESSARY TO RELOCATE THE EXISTING TRUCK LOOPER AREA TO THE EAST OF THE STATION TO ACCOMMODATE AN OWNER PROVIDED TRUCK TRAILER.

#### DEFERRED SUBMITTALS

- THE SPRINKLER SYSTEM, TANK, AND FIRE PUMP.  
 SEE THE PROTECTION DRAWINGS HEREIN FOR PERFORMANCE REQUIREMENTS FOR A COMPLETE SYSTEM INCLUDING BUT NOT LIMITED TO THE SPRINKLER SYSTEM WATER MAIN, RISERS, BRANCHES, CONNECTIONS, COMPARTMENTATION, CONTROL VALVES, AND EXCESS FLOW VALVES.
- FIRE ALARM SYSTEM.  
 SEE SHEET 01 FOR THE ALARM SYSTEM REQUIREMENTS.
- TRAFFIC CONTROL IN AREA.  
 CONSULT WITH CALISTOGA POLICE DEPARTMENT FOR TRAFFIC CONTROL PLAN, CONTACT SONOMA COUNTY PERMIT AND RESOURCE MANAGEMENT DEPARTMENT (PRMD) FOR SUBMITTAL REQUIREMENTS.

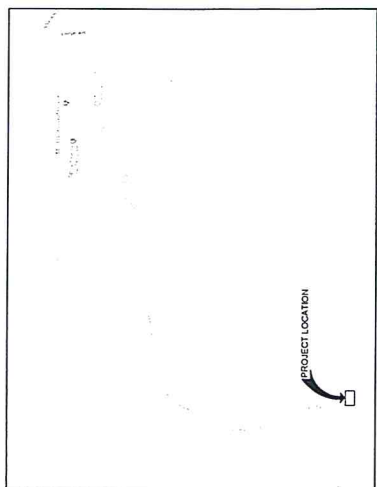
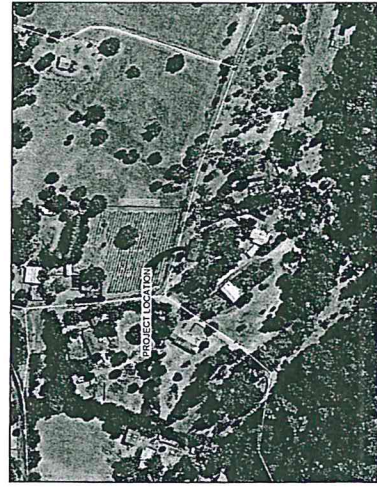
#### CODE ANALYSIS

EXISTING TOTAL	224	248 SF	TOTAL OCC.
B. OFFICE	100	200	0
S1. COMMERCIAL STORAGE	100	200	0
S2. RESIDENTIAL	100	200	0
S3. INDUSTRIAL	248 SF	200	21

HIGH SEPARATED OCCUPANCIES  
 OCCUPANT LOAD 21. ONE EXIT REQUIRED  
 GARAGES AND CARPORTS, SEPARATELY CONSISTING OF 1/2" OF PLUM BOARD ON TOP OF CONCRETE SLAB OR WOOD OR STEEL DOORS WITH 20 MIN. FIRE PROTECTION RATING REQUIRED.  
 V8 SPRINKLERED  
 BUILDING ELEVATED V8  
 PRIMARY FRAME 0  
 EXTERIOR WALLS 0  
 ROOFS 0  
 HEIGHT 17'-4"  
 STORIES 1  
 1 WH ACCESSIBLE STALL IS REQUIRED  
 PARKING

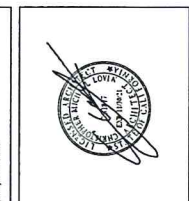
#### GOVERNING CODES

- 2019 CALIFORNIA CODE OF REGULATIONS - TITLE 19, PUBLIC SAFETY, STATE FIRE MARSHAL REGULATIONS.
- 2019 CALIFORNIA BUILDING STANDARDS ADMINISTRATIVE CODE - CALIFORNIA CODE OF REGULATIONS (CCR) TITLE 24, PART 1.
- 2019 CALIFORNIA BUILDING CODE (CBC), C.C.R., TITLE 24, PART 2, VOLUMES 1 & 2 (2017 INTERNATIONAL BUILDING CODE, VOL. 1 WITH 2017 CALIFORNIA AMENDMENTS).
- 2019 CALIFORNIA ELECTRICAL CODE (CEC), C.C.R., TITLE 24, PART 3 (2017 NATIONAL ELECTRICAL CODE WITH 2019 CALIFORNIA AMENDMENTS).
- 2019 CALIFORNIA MECHANICAL CODE (CMC), C.C.R., TITLE 24, PART 4 (2018 UNIFORM MECHANICAL CODE WITH 2019 CALIFORNIA AMENDMENTS).
- 2019 CALIFORNIA PLUMBING CODE (CPC), C.C.R., TITLE 24, PART 5 (2018 UNIFORM PLUMBING CODE WITH 2019 CALIFORNIA AMENDMENTS).
- 2019 CALIFORNIA ENERGY CODE (CEC), C.C.R., TITLE 24, PART 6.
- 2019 CALIFORNIA FIRE CODE (FC), C.C.R., TITLE 24, PART 9 (2018 INTERNATIONAL FIRE CODE WITH CALIFORNIA AMENDMENTS).
- 2019 GREEN BUILDING STANDARDS CODE (CALGREEN), C.C.R., TITLE 24, PART 11.
- 2019 CALIFORNIA REFERENCED STANDARDS CODE (C.C.R., TITLE 24, PART 12).
- 2019 ADA STANDARDS FOR ACCESSIBLE DESIGN, AMERICANS WITH DISABILITIES ACT (ADAG 1990).



LOCATION MAP

VICINITY MAP



MOUNTAIN STATION #6  
 5198 SHARP ROAD, CALISTOGA, CA, 94515  
 SONOMA COUNTY FIRE DISTRICT

PROJECT STATUS  
 CONSTRUCTION DOCUMENTS PERMIT SUBMITTAL  
 BALANCE  
 SHEET TITLE  
 COVER SHEET

REVISIONS

NO.	DESCRIPTION	DATE
1	PLUMBING SCHEDULES	07/23/2020

FORM NO. 688843 SHEET  
 DATE 07/23/2020  
**G001**



**MOUNTAIN STATION #6**  
 5198 SHARP ROAD, CALISTOGA, CA, 94515  
 SONOMA COUNTY FIRE DISTRICT

PROJECT STATUS  
**CONSTRUCTION DOCUMENTS PERMIT SUBMITTAL**  
 BUILDINGS  
 SHEET TITLE  
**IMPROVEMENT FLOOR PLAN**

REVISIONS

NO.	DATE	DESCRIPTION

SHEET

NO.	DATE	DESCRIPTION

PROJECT NO. **A202**  
 DATE **07/31/2020**

**KEYNOTES:**

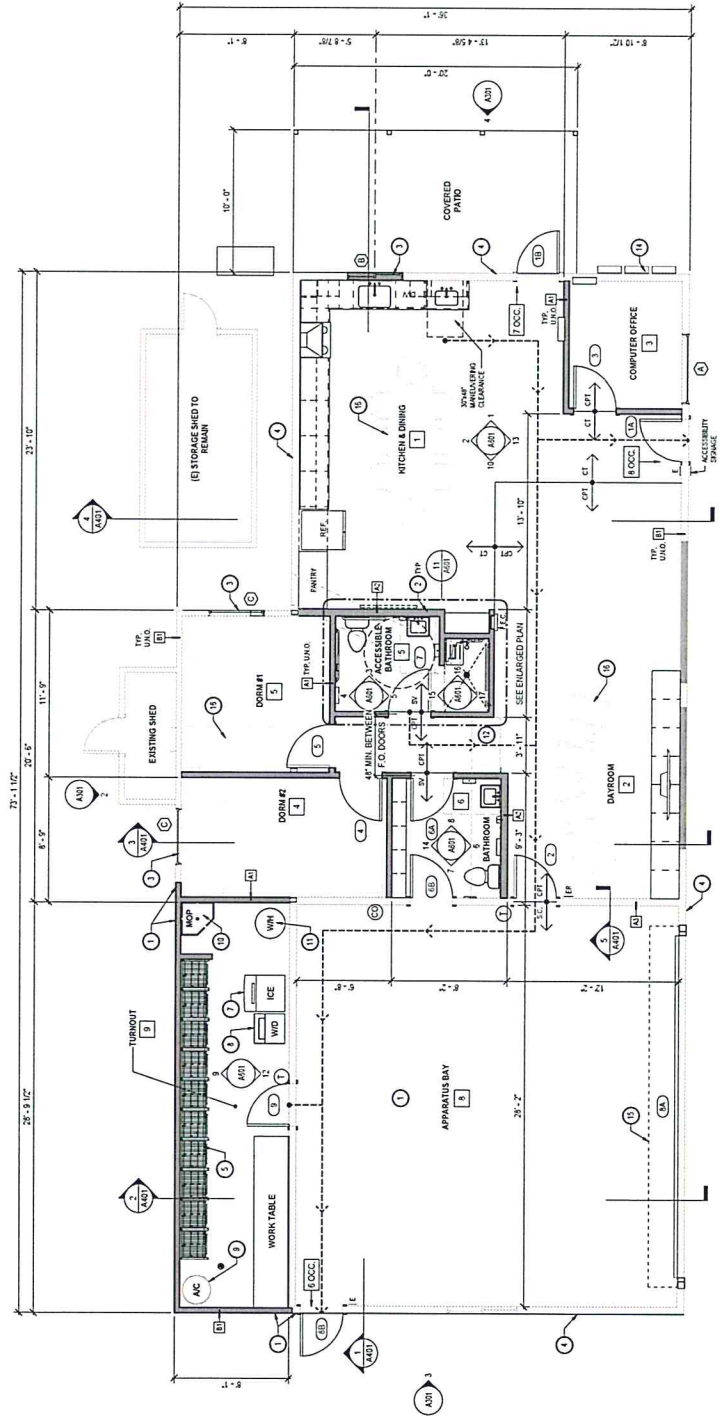
- PRIME AND PAINT SIZES TO MATCH REMAINDER OF EXTERIOR WALL.
- ONE LAYER 5/8" TYPE "C" OVER EACH SIDE OF REBAR. REBAR SHALL BE PLACED AT 18" ON CENTER. REBAR SHALL BE EXTERIOR AND INTERIOR WALLS. THE COVERING IS NOT VISIBLE. PART TO MATCH EXISTING.
- INSTALL WITH DOUBLE GLAZED WINDOW WITH WOOD FRAME. PROVIDE TRIM AT HEAD AND SILL AND PROVIDE TRIM AT HEAD AND SILL AND PROVIDE TRIM AT HEAD AND SILL.
- FALL PRIME AND PAINT WOOD SIZES ALL EXTERIOR SIZES OF THE BUILDING. PROVIDER 13 INSULATION OVER FACE AND FINISH WITH GYPSUM WALL BOARD.
- TURNOUT GEAR LOCKERS
- CONCRETE SLAB
- ICE MACHINE
- STACKING WASHER/DRYER
- RELOCATED AIR COMPRESSOR
- MOP SINK
- WATER HEATER
- AFTER PLUMBING CONNECTIONS ARE MADE AND TESTED, INSTALL IN CONCRETE SLAB TO MATCH EXISTING. INSTALL IN CONCRETE TO MATCH EXISTING.
- RELOCATED GENERATOR
- ELECTRICAL PANEL
- 3-6" WIDE OVERHEAD DOOR
- FURNITURE OWNER FURNISHED AND INSTALLED

**LEGEND:**

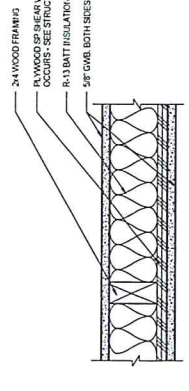
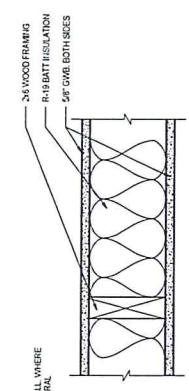
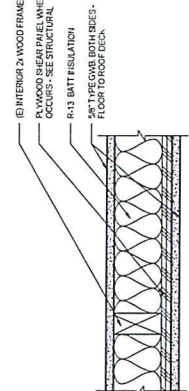
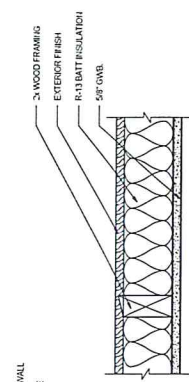
- 1 HOUR SEPARATION WALL
- FIRE THROUGHER CABINET - SEMI-RECESSED
- EXIT SIGNAGE
- EXIT ROUTE SIGNAGE
- WALL TYPE - SEE WALL TYPED ON THIS SHEET
- EXISTING WALL
- NEW WALL
- ACCESSIBLE ENTRY OF TRAVEL (AOT) WITH SLOPED

**GENERAL NOTES:**

- DIMENSIONS ARE TO FACE OF STUDUOLO.
- ACCESSIBILITY SIGNAGE:**
  - THE BORDER DIMENSION OF THE SIGN SHALL BE 6" X 6"
  - THE SIGNAGE SHALL CONSIST OF A WHITE FIGURE ON A BLUE BACKGROUND. THE COLOR BLUE SHALL APPROXIMATE FTS 150597 FEDERAL STANDARD 556C



**IMPROVEMENT FLOOR PLAN**  
 1/4" = 1'-0"







REVISIONS

NO.	DESCRIPTION	DATE

**KEYNOTES:**

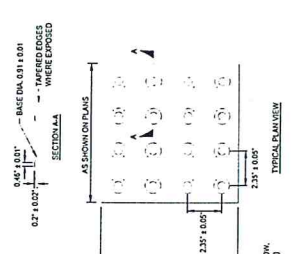
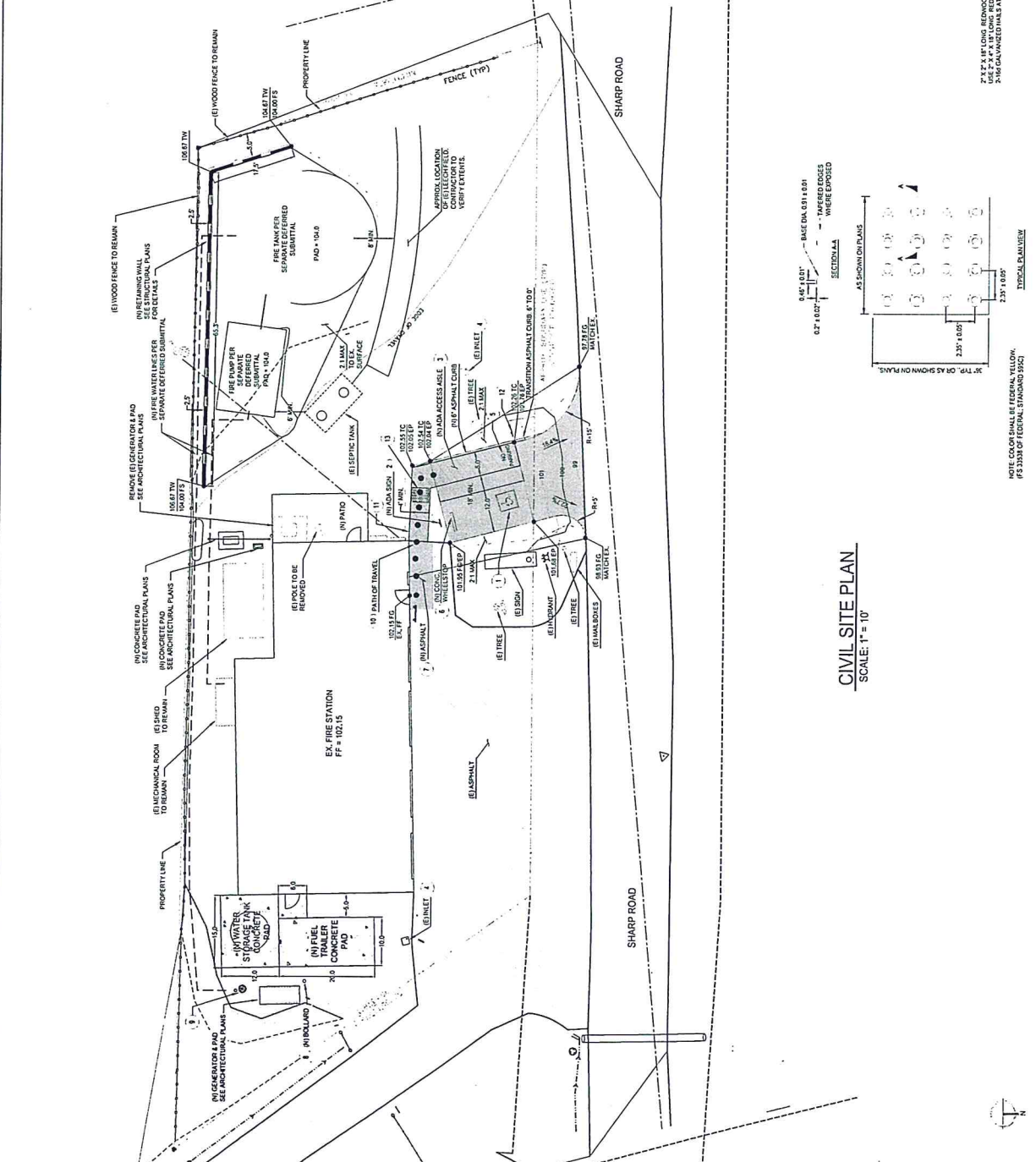
- (1) ADA PARKING SYMBOL, SEE DETAIL 1 ON CO22.
- (2) ADA PARKING SIGN, SEE DETAIL 2 ON CO22.
- (3) ADA ACCESSIBLE PER CBC 11B-502.3, THE ACCESSIBLE SHALL BE MARKED WITH THE INTERNATIONAL SYMBOL OF ACCESSIBILITY. A MAXIMUM OF 30' ON CENTER SHALL BE PAINTED IN CONTRASTING COLOR TO PARKING SURFACE, PREFERABLY BLUE.
- (4) PROVIDE INLET PROTECTION PER CALTRANS STD. DETAIL SC-10.
- (5) WHITE LETTERING, 12" MINIMUM HEIGHT.
- (6) CONC. WHEEL STOP, SEE DETAIL 3 ON CO22.
- (7) INSTALL 12" MINIMUM THICKNESS CONCRETE PAVEMENT OVER EXISTING ASPHALT TO MEET EXISTING ASPHALT AT 5% MAX SLOPE.
- (8) BOLLARD, SEE DETAIL 4 ON CO22.
- (9) MODIFY WELLS TO PROVIDE CONNECTION FOR NEW FIRE TANK. ALSO PROVIDE STUB OUT CONNECTION FOR FUTURE USE OF NEW WATER STORAGE TANK. PROVIDE 10' DEFERRED SUBMITTAL.
- (10) PROVIDE 2" X 4" REDWOOD HEADER OVER EXISTING ASPHALT TO MEET WITH GROSS SLOPES NOT EXCEEDING 2%.
- (11) CONSTRUCT 2" X 4" REDWOOD HEADER AROUND EXTENTS OF ASPHALT. SEE REDWOOD HEADER DETAIL HEREON.
- (12) INSTALL ADDITIONAL UNAUTHORIZED SIGNAGE PER DETAIL 2 ON CO22.
- (13) LOCALS SHALL BE MINIMUM 2" PROMINENCE OF ASPHALT TO MEET WITH GROSS SLOPES NOT EXCEEDING 2%.
- (14) WARNING SURFACE DETAIL HEREON. CENTER DETECTABLE WARNING SURFACE ON ACCESSIBLE PATHWAY.

**NOTES:**

1. ENSURE ADA PARKING SPACE COMPLES WITH CBC 11B-502.
2. FOR AREA UNDER PROPOSED PAVEMENT, COMPACT TOP 6" OF EXISTING SUBGRADE TO A RELATIVE DENSITY OF 95% PER THE GEOTECHNICAL REPORT.
3. FOR CONDITIONS LARGER PROPOSED FIRE TANK AND FIRE PUMP HOUSE REFER TO THE GEOTECHNICAL REPORT.
4. CONTRACTOR TO VERIFY EXTENTS OF EXISTING LEACH FIELD WHERE APPLICABLE. MAINTAIN 2' SEPARATION BETWEEN LEACH FIELD LINES AND PROPOSED FIRE TANK AND FIRE PUMP HOUSE. FIRE WATERLINE DESIGN PER SEPARATE DEFERRED SUBMITTAL.
5. WHERE APPLICABLE, RUN FIRE WATER LINE ABOVE GRADE. FOR FIRE WATER AND SUPPORT BRACKET, APPROXIMATE DIMENSIONS OF CONCRETE FOOTING 24" X 12". MAINTAIN FIRE WATER LINE MINIMUM 6" ABOVE GRADE. FIRE WATERLINE DESIGN PER SEPARATE DEFERRED SUBMITTAL.

**LEGEND:**

- ASPHALT PAVEMENT  
3" AC 1" CLASS 1A3
- CONCRETE PAVEMENT  
6" CC 1" CLASS #3 WITH #4 REBAR @ 18" O.C. EACH WAY AT 100 DEPTH
- LIMITS OF GRADING
- EX. ASPHALT PAVEMENT



NOTE: CO. OF SHALL BE FEDERAL YELLOW #3 3338 OF FEDERAL STANDARD 1502.
 SPECIAL FINISHES  
 AS SHOWN ON PLANS  
 AS SHOWN ON PLANS

**CIVIL SITE PLAN**  
 SCALE: 1" = 10'

**DETECTABLE WARNING SURFACE DETAIL**  
 NTS

**REDWOOD HEADER DETAIL**  
 NTS



CLIENT: Sonoma County Fire District  
 PROJECT: Mountain Station #6  
 BID PACKAGE:  
 LOCATION: 5198 Sharp Road, Calistoga ,CA 94515  
 KCEM JOB NO: 6608C2  
 PREPARED BY: Devin Kokotas



**BID TABULATION**  
 CONSTRUCTION BUDGET: \$950,000  
 Architect: Kitchell EAS  
 Owner Project No:  
 Bids Received: 11/12/2020  
 Bids Opened: 11/12/2020  
 Bid Time: 2PM

Bidding Contractors	Signed Bid Form Documents	Addenda Acknowledged 1 Through 5	Bid Bond Provided at no less than 10%	Subcontractor List 00 43 36 (Including DIR Registration Number)	Non-Collusion Affidavit 00 45 19	Bid Timestamp (Bid Provided before 2pm)	BASE BID	NOTES
Carr's Construction Services	X	X	X	X	X	X	\$1,290,000	COMPLETE
CWS Construction Group	X	X	X	X	X	X	\$1,860,000	COMPLETE
Holly and Associates	X	X	X	X	X	X	\$1,549,911	COMPLETE
Murray Building Services	X	X	X	X	X	X	\$1,359,000	COMPLETE
Ridgeview Builders	X	X	X	X	X	X	\$1,472,000	COMPLETE
RO CONSTRUCTION	X	X	X	X	X	X	\$1,294,000	COMPLETE
FRC INC.	X	X	X	X	X	X	\$1,399,000	COMPLETE

DOCUMENT 00 41 13 - BID FORM - STIPULATED SUM

1.1

BID INFORMATION

Bidder: CARRS CONSTRUCTION SERVICE, INC.  
Project Name: Sonoma County Fire District Mountain Station #6  
Project Location: 5198 Sharp Road, Calistoga, CA 94515.  
Owner: Sonoma County Fire District  
Architect: Kitchell CEM, Kitchell CEM.  
Architect Project Number: 6608C2

1.2

CERTIFICATIONS AND BASE BID

Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Kitchell CEM and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

1. ONE Million Two Hundred Ninety thousand Dollars (\$ 1,290,000).

1.3

BID GUARANTEE

The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting ten percent (10%) of the Base Bid amount above:

1. ONE Hundred Twenty Nine thousand Dollars (\$ 129,000).

In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4

TIME OF COMPLETION

The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by the Sonoma County Fire District, and shall substantially complete the Work within 180 calendar days.

1.5

ACKNOWLEDGEMENT OF ADDENDA

The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:

1. Addendum No. 1, dated 10/26/2020.
  2. Addendum No. 2, dated 11/2/2020.
  3. Addendum No. 3, dated 11/4/2020.
  4. Addendum No. 4, dated 11/5/2020.
- " 5 11/9/2020

1.6

BID SUPPLEMENTS

The following supplements are a part of this Bid Form and are attached hereto.

1. Bid Form Supplement – Document 00 43 13 – Bid Security Form
2. Bid Form Supplement – Document 00 43 36 – Proposed Subcontractor List
3. Bid Form Supplement – Document 00 45 19 – Non Collusion Affidavit



1.7 CONTRACTOR'S LICENSE

The undersigned further states that it is a duly licensed contractor as outlined in Section 00 11 16 - Invitation to Bid, paragraph 1.6A, for the type of work proposed, in Sonoma County, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.8 DOCUMENT CONTINUES

1.9 SUBMISSION OF BID

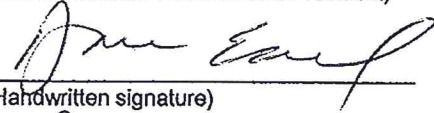
Respectfully submitted this 12 day of NOVEMBER, 2020.

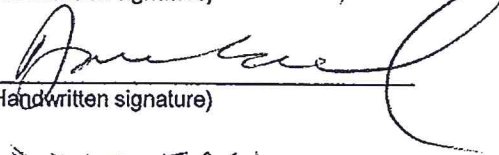
Submitted By: CARR'S CONSTRUCTION SERVICE, INC.  
(Name of bidding firm or corporation)

Authorized Signature:   
(Handwritten signature)

Signed By: CHRIS CARR  
(Type or print name)

Title: PRES/VP/SEC/TREAS  
(Owner/Partner/President/Vice President)

Witness By:   
(Handwritten signature)

Attest:   
(Handwritten signature)

By: DAVE EARL  
(Type or print name)

Title: ASST SEC.  
(Corporate Secretary or Assistant Secretary)

Street Address: 3165 CALISTOGA ROAD  
City, State, Zip: SANTA ROSA, CA 95404  
Phone: 707-539-8650  
License No.: 556444  
Federal ID No.: 03-0588488

(Affix Corporate Seal Here)

END OF DOCUMENT

DOCUMENT 00 43 13

BIDDERS BOND

KNOW ALL MEN BY THESE PRESENT:

THAT WE Carr's Construction Service, Inc.

as PRINCIPAL, and Everest Reinsurance Company

as SURETY, are held and firmly bound unto Sonoma County Fire District in the penal sum of TEN PERCENT (10%) of THE TOTAL AMOUNT OF THE BID of the Principal above named, submitted by said Principal to the Sonoma County Fire District for the work described below; for the payment of which sum in lawful money of the United States, well and truly, to be made to the Sonoma County Fire District to which said bid was submitted, we bind ourselves; our heirs, executors, administrators and successors, jointly and severally, firmly by these presents. In no case shall the liability of the surety hereunder exceed the sum of \$ Ten percent (10%) of the total amount bid.

THE CONDITION OF THIS OBLIGATION IS SUCH,

THAT, WHEREAS, the Principal has submitted the above mentioned bid to the Sonoma County Fire District, aforesaid, for certain construction specifically described as follows, for which bids are to be opened at Sonoma County Fire District Headquarters, 8200 Old Redwood Hwy, Windsor, CA 95492, on November 12, 2020 at 2:00 pm :

**Sonoma County Fire District  
Mountain Station #6**

NOW, THEREFORE, if the aforesaid Principal is awarded the contract and, within the time and manner required under the specification, after the prescribed forms are presented to him for signature, enters into a written contract, in the prescribed form, in accordance with the bid, and files three bonds with the District, one to guaranty faithful performance, one to guaranty payment for labor and materials another to guaranty correction of defective materials or workmanship as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and virtue. In the event suit is brought upon this bond by the obligee and judgment is recovered, the Surety shall pay all costs incurred by the obligee in such suit, including a reasonable attorney's fee to be fixed by the court.

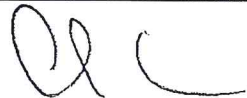
Sonoma County Fire District  
Mountain Station #6

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this

10th day of November 2020.


Carr's Construction Service, Inc. (Seal)

\_\_\_\_\_  
(Seal)

  
\_\_\_\_\_  
(Seal)

Principal

Everest Reinsurance Company (Seal)

  
\_\_\_\_\_  
(Seal)

Joan DeLuca, Attorney-in-Fact (Seal)

Surety

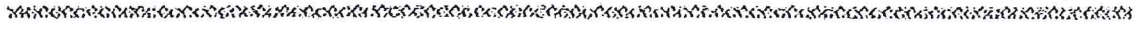
NOTE: Signatures of those executing for the surety must be properly acknowledged.

END OF DOCUMENT



**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of Marin )

On Nov 10, 2020 before me, K. Holtemann, Notary Public,  
Date Here Insert Name and Title of the Officer  
personally appeared Joan DeLuca  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature [Handwritten Signature]  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_ Document Date: \_\_\_\_\_  
Number of Pages: \_\_\_\_\_ Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_ Signer's Name: \_\_\_\_\_  
 Corporate Officer — Title(s): \_\_\_\_\_  Corporate Officer — Title(s): \_\_\_\_\_  
 Partner —  Limited  General  Partner —  Limited  General  
 Individual  Attorney in Fact  Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_ Signer Is Representing: \_\_\_\_\_

EVEREST.

POWER OF ATTORNEY  
EVEREST REINSURANCE COMPANY  
DELAWARE

KNOW ALL PERSONS BY THESE PRESENTS: That Everest Reinsurance Company, a corporation of the State of Delaware ("Company") having its principal office located at 477 Martinsville Road, Liberty Corner, New Jersey 07938, do hereby nominate, constitute, and appoint:

*Stanley D. Loar, Charles R. Shoemaker, Mark M. Munekawa, Nancy L. Hamilton, Nerissa S. Bartolome, Yvonne Roncaglolo, Alicia Dass, Patrick R. Diebel, Valerie Garcia, Sara Ridge, Thomas E. Hughes, Joan DeLuca, Kelly Holtemann, Christina Buton*

its true and lawful Attorney(s)-in-fact to make, execute, attest, seal and deliver for and on its behalf, as surety, and as its act and deed, where required, any and all bonds and undertakings in the nature thereof, for the penal sum of no one of which is in any event to exceed UNLIMITED, reserving for itself the full power of substitution and revocation.

Such bonds and undertakings, when duly executed by the aforesaid Attorney(s)-in-fact shall be binding upon the Company as fully and to the same extent as if such bonds and undertakings were signed by the President and Secretary of the Company and sealed with its corporate seal.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Board of Directors of Company ("Board") on the 28th day of July 2016:

*RESOLVED, that the President, any Executive Vice President, and any Senior Vice President and Anthony Romano are hereby appointed by the Board as authorized to make, execute, seal and deliver for and on behalf of the Company, any and all bonds, undertakings, contracts or obligations in surety or co-surety with others and that the Secretary or any Assistant Secretary of the Company be and that each of them hereby is authorized to attest to the execution of any such bonds, undertakings, contracts or obligations in surety or co-surety and attach thereto the corporate seal of the Company.*

*RESOLVED, FURTHER, that the President, any Executive Vice President, and any Senior Vice President and Anthony Romano are hereby authorized to execute powers of attorney qualifying the attorney named in the given power of attorney to execute, on behalf of the Company, bonds and undertakings in surety or co-surety with others, and that the Secretary or any Assistant Secretary of the Company be, and that each of them is hereby authorized to attest the execution of any such power of attorney, and to attach thereto the corporate seal of the Company.*

*RESOLVED, FURTHER, that the signature of such officers named in the preceding resolutions and the corporate seal of the Company may be affixed to such powers of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be thereafter valid and binding upon the Company with respect to any bond, undertaking, contract or obligation in surety or co-surety with others to which it is attached.*

IN WITNESS WHEREOF, Everest Reinsurance Company has caused their corporate seals to be affixed hereto, and these presents to be signed by their duly authorized officers this 28th day of July 2016.



*Nicole Chase*  
Attest: Nicole Chase, Assistant Secretary

Everest Reinsurance Company

*Anthony Romano*  
By: Anthony Romano, Vice President

On this 28th day of July 2016, before me personally came Anthony Romano, known to me, who, being duly sworn, did execute the above instrument; that he knows the seal of said Company; that the seal affixed to the aforesaid instrument is such corporate seal and was affixed thereto; and that he executed said instrument by like order.

LINDA ROBINS  
Notary Public, State of New York  
No 01R06239736  
Qualified in Queens County  
Term Expires April 25, 2023

*Linda Robins*

Linda Robins, Notary Public

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company, at the Liberty Corner, this 10th day of November 2020.



DOCUMENT 00 43 36 - PROPOSED SUBCONTRACTOR LIST

CARR'S CONSTRUCTION SERVICE, INC.  
 3165 CALISTOGA RD  
 SANTA ROSA, CA 95404-8426

Subcontractor Name, Address, Telephone #	Description of Work	Subcontractor License #	Contractor DIR #	Amount of Contract
NORTH WEST 5492 OLD REDWOOD HWY SANTA ROSA 707-579-1163	SITEWORK	781913	1000001831	64,000.00
DEVINCENZI 3276 DUTTON AVE SANTA ROSA 707-546-3113	CONCRETE	326998	1000001188	93,000.00
	<del>CEILINGWORK</del> (C)			
COAST 160 TODD RD. STE 200 SANTA ROSA 707-575-5739	INSULATION	465440	1000650447	11,000.00
NORTHERN PACIFIC DRYWALL 1535 FARMERS LANE #302 SANTA ROSA 707-577-8275	DRYWALL	883065	1000011150	44,000.00
OVERHEAD DOOR CO. 250 COLGAN AVE SANTA ROSA 707-542-4949	OVERHEAD DOOR	281347	1000017892	18,000.00
AMERICAN TILE & STONE 5805 LABATH AVE ROHNERT PARK 707-585-0810	CERAMIC TILE	779103	100009706	10,000.00
ELLIS FLOORING 515 FRAZIER AVE SANTA ROSA 707-792-2151	FLOORING	1007271	1000035456	11,000.00
MIK ADAMS 1525 MALLORY PL ROHNERT PARK 707-484-7175	PAINTING	923697	1000013916	22,000.00
AIR EXCHANGE 495-A EDISON CT. FAIRFIELD 1-800-300-2945 Sonoma County Fire District Mountain Station #6	PLYMOVENT	669135	100001166	36,000.00





DOCUMENT 00 45 19 - NON-COLLUSION AFFIDAVIT

PUBLIC CONTRACT CODE §7106

NON-COLLUSION AFFIDAVIT TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

STATE OF CALIFORNIA )  
 )  
COUNTY OF SONOMA ) ss.

[ CHRIS CARR ], being first duly sworn, deposes, and says that he or she is  
PRES. [Office of Affiant] of CARR'S CONST. SERVICE, INC.  
[Name of Bidder], the party making the foregoing Bid, that the Bid is not made in the interest of, or on  
behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that  
the Bid is genuine and not collusive or sham; that Bidder has not directly or indirectly induced or solicited  
any other bidder to put in a false or sham Bid, and has not directly or indirectly colluded, conspired,  
connived or agreed with any bidder or anyone else to put in a sham Bid, or that anyone shall refrain from  
bidding, and that the Bidder has not in any manner, directly or indirectly, sought by agreement,  
communication or conference with anyone to fix the Bid price of Bidder or any other bidder, or to fix any  
overhead, profit or cost element of the Bid price, or of that of any other bidder, or to secure any  
advantage against the Sonoma County Fire District, or anyone interested in the proposed contract; that all  
statements contained in the Bid are true; and further, that Bidder has not, directly or indirectly, submitted  
its Bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative  
thereto, or paid, and will not pay, any fee to any corporation, partnership, company association,  
organization, Bid depository, or to any member or agent thereof to effectuate a collusive or sham Bid.

Executed under penalty of perjury under the laws of the State of California:

CHRIS CARR  
\_\_\_\_\_  
(Name of Bidder)  
\_\_\_\_\_  
(Signature of Principal)

Subscribed and sworn before me \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary Public of the State of \_\_\_\_\_  
In and for the County of \_\_\_\_\_  
My Commission expires \_\_\_\_\_

**Notary Certificate**

**Attached** (Seal)

(If Bidder is a partnership or a joint venture, this affidavit must be signed and sworn to by every member of the partnership or venture.)

(If Bidder [including any partner or venturer of a partnership or joint venture] is a corporation, this affidavit must be signed by the Chairman, President, or Vice President and by the Secretary, Assistant Secretary, Chief Financial Officer, or Assistant Treasurer.)

(If Bidder's affidavit on this form is made outside the State of California, the official position of the person taking such affidavit shall be certified according to law.)

-END OF SECTION-

# CALIFORNIA JURAT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA )

COUNTY OF Sonoma )

Subscribed and sworn to (or affirmed) before me on this 6<sup>th</sup> day of November, 2020  
Date Month Year

by Chris Carr

*Name of Signers*

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature: M. Jackson

*Signature of Notary Public*



*Seal*

*Place Notary Seal Above*

## OPTIONAL

*Though this section is optional, completing this information can deter alteration of the document or fraudulent attachment of this form to an unintended document.*

### Description of Attached Document

Title or Type of Document: Document 00 45 19 Non Collusion Affidavit

Document Date: \_\_\_\_\_

Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_





# MURRAY BUILDING, INC.

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November 16, 2020

Jennifer Frahm  
Kitchell  
2450 Ventura Oaks Way, Suite 500  
Sacramento, Ca 95833

RE: Bid Protest

Subject: Mountain Station #6  
5198 Sharp Road  
Calistoga, Ca 94515  
Bid Date: May 5, 2020 @ 2:00 PM

Dear Ms. Frahm:

I respectfully submit this letter to you in order to notify you that Murray Building, Inc is lodging a formal protest on the Mountain Station #6 project that formally bid on November 12, 2020. Both Carr's Construction and R. O. Construction submitted incomplete and nonresponsive bids and therefore their bids should both be reject for the following reason:

*In accordance with Public Contract Code Section 4104 any person making a bid or offer to perform work on a public project shall in his/her bid or offer set forth the name and location of yje place of business of each subcontractor who will perform work or labor or render service in or about the construction of the work or a subcontractor licensed by the State of California, who under contract to the prime contractor specifically fabricates and installs a portion of the work or improvement in an amount in excesses of one-half (1/2) of one (1%) percent of the total bid and the portion of the work which will be done by each subcontractor. A bidder shall list only one subcontractor for each portion of work as defined by the bidder in his/her name.*

*Section 4105 Circumvention by a general contractor who bids as a prime contractor of the requirement under Section 4104 for him or her to list his or her subcontractors, by the device of listing another contractor who will in turn sublet portions constituting the majority of the work covered by the prime contract, shall be considered a violation of this chapter and shall subject that prime contractor to the penalties set forth in Sections 4110 and 4111.*

Both Carr's Construction and R. O. Construction failed to list subcontractor for the required fire tank are not currently licensed with the State of California to self-perform the work. Both Carr's Construction and R. O. Construction are in violation of Public Contract Code which requires the listing of all subcontractors who perform work in excess of one half on one percent of the prime contract and for that reason their bid should be deemed nonresponsive.



# MURRAY BUILDING, INC.

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Respectfully,

A handwritten signature in blue ink, appearing to read "Scott Murray".

Scott Murray  
President

Cc: Carr's Construction by Email and fax  
RO Construction by Email

November 30, 2020

VIA FIRST CLASS MAIL AND EMAIL [scott@murraybuildinginc.com](mailto:scott@murraybuildinginc.com)

Scott Murray, President  
Murray Building, Inc.  
P.O. Box 2201  
Sonoma, CA 95476

Re: Response to your bid protest to Sonoma County Fire District Station #6 project

Mr. Murray –

We represent the Sonoma County Fire District (SCFD). The purpose of this letter is to respond to your bid protest letter of November 16, 2020, to Kitchell, the project manager for the SCFD Station #6 project.

In preparing this response, we have reviewed the issues raised in your bid protest letter, including the relevant Public Contract Code provisions. Additionally, we have researched the general contractor bid and licensing information, and determined that the general contractors intend to self-perform the installation of the tank itself (under B licenses), and have their listed C-16 subcontractor do all the fittings and connections required for the fire protection system. Finally, following review of the manufacturer's cut sheets and conversations with the manufacturer, the Aqualine tank does not require assembly by a specialty contractor.

Based on the foregoing information arising from our comprehensive review of the issues you raised in your bid protest letter, SCFD has determined that your bid protest is denied.

Please do not hesitate to contact me if you have any questions regarding this letter.

MERRILL, ARNONE & JONES, LLP



William L. Adams

CC: SCFD Station #6 project team

LAW OFFICES

3554 ROUND BARN BLVD., STE. 303

SANTA ROSA, CA 95403

(707) 528-2882 • FAX (707) 528-6015

E-mail: [fern@majlaw.com](mailto:fern@majlaw.com) • Website: [majlaw.com](http://majlaw.com)



Resolution No. 2020-27  
Dated: December 15, 2020

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE SONOMA COUNTY FIRE DISTRICT, OF SONOMA COUNTY, STATE OF CALIFORNIA,  
AMENDING THE FY 2020-2021 FINAL BUDGET**

**WHEREAS**, on September 2, 2020, the Board of Directors of the Sonoma County Fire District adopted Resolution No. 2020-17 approving the District FY 2020-2021 final budget for the period from July 1, 2020 to June 30, 2021 for the District General Fund; and

**WHEREAS**, the Board of Directors of the Sonoma County Fire District authorizes a \$600,000 increase to Building/Improvement Expenditures in the District General Fund;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Sonoma County Fire District hereby amends the District FY 2020-2021 budget for the District General Fund to an amended total amount of \$21,050,895.

**THE FOREGOING RESOLUTION** was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and adopted by the following vote:

Director Klick \_\_\_\_\_, Director Weaver \_\_\_\_\_, Director Treanor \_\_\_\_\_,  
Director Tognozzi \_\_\_\_\_, Director Briare \_\_\_\_\_, Director Hamann \_\_\_\_\_,  
Director So \_\_\_\_\_

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT/NOT VOTING \_\_\_\_\_

**WHEREUPON**, the President declared the foregoing resolution adopted and **SO ORDERED**

Attested:

Signature: \_\_\_\_\_  
Kathy Washington- Secretary of the Board



**Sonoma County Fire District  
Board of Directors  
Staff Report**

---

**Date:** 12/15/2020

**Topic:** Selection of legal services for general legal counsel.

**Recommendation:**

Approve the retention of Mr. Bill Adams to provide general legal counsel services to the Fire District and authorize the Fire Chief to sign a letter requesting that the District's legal file be transferred to Mr. Bill Adams at the Law Firm of Johnston Thomas, 1400 N. Dutton Avenue, Suite 21, Santa Rosa, CA 95401.

**Financial Impact:**

There will be no increase in the rates charged currently for Mr. Adam's services.

**Background:**

On December 31, 2020, Mr. Adams will be leaving the firm of Merrill, Arnone & Jones, LLP, to become Of Counsel to the Law Firm of Johnston Thomas in Santa Rosa, California.

Mr. Adams has provided sound legal advice to the Fire District for many years. He is deeply engaged in critical strategic initiatives with the District. A change in representation would have a detrimental affect on our current strategic initiatives. Staff recommends the continued retention of Mr. Adams to serve as the District's general legal counsel.

**Attachments:**

1. Letter from Merrill, Arnone & Jones, LLP.

December 7, 2020

**VIA FIRST CLASS U.S. MAIL & EMAIL**

Sonoma County Fire District  
Mark Heine, Fire Chief  
8200 Old Redwood Highway  
P.O. Box 530  
Windsor, CA 95492  
[mheine@sonomacountyfd.org](mailto:mheine@sonomacountyfd.org)

Re: Sonoma County Fire District Matter  
General: Matter ID 1117-6148

Dear Chief Heine:

On December 31, 2020, Bill Adams will be leaving our firm to become Of Counsel to the Law Firm of Johnston Thomas in Santa Rosa, California.

Inasmuch as Bill Adams worked on your matter, we wanted to inform you that you have the right to choose who you will continue to work with. Your file can remain with the firm, **or** you may elect to have the file transferred to the new firm with Bill Adams in his new capacity **or** you can choose to retain an entirely new lawyer or law firm. You do not need to do anything if your choice is to have Merrill, Arnone & Jones continue to represent you and have your file remain here. We will need written directions if you decide to have your file transferred to a new firm or to Mr. Adams.

If you wish to have Bill Adams **or** a new lawyer continue to represent you, you will still be responsible for paying your outstanding account with Merrill, Arnone & Jones for fees and costs for services already provided by the firm. Any retained or unspent fees or costs currently held by the firm will be promptly returned or transferred to Bill Adams or new lawyer as you designate.

Please advise Merrill, Arnone & Jones, of your decision so that continuity in your representation is assured. You do not need to do anything if you will be remaining with the Firm. However, you may do otherwise by indicating your choice to have the file and matter moved below and returning a signed and dated copy of the below form by regular mail or by email to our office administrator, Paula Johnson, at [pjohnson@majlaw.com](mailto:pjohnson@majlaw.com), and Bill Adams, at [wadams@majlaw.com](mailto:wadams@majlaw.com). Please retain the additional copy of this designation letter for your records.

Yours truly,

  
Merrill, Arnone & Jones, LLP

  
Bill Adams

LAW OFFICES

3554 ROUND BARN BLVD., STE. 303  
SANTA ROSA, CA 95403

(707) 528-2882 • FAX (707) 528-6015

E-mail: [firm@majlaw.com](mailto:firm@majlaw.com) • Website: [majlaw.com](http://majlaw.com)



Instructions:

I wish my file to be transferred to Bill Adams. Please send my file to Bill Adams at the Law Firm of Johnston Thomas, 1400 N. Dutton Avenue, Suite 21, Santa Rosa, CA 95401. For banking instructions, you may contact Bill Adams at (707) 545-6542 or [wadams@johnstonthomas.com](mailto:wadams@johnstonthomas.com).

I will retain new counsel and will have them contact Merrill, Arnone & Jones, LLP.

\_\_\_\_\_  
Client's Printed Name

\_\_\_\_\_  
Client's Signature

December \_\_, 2020



**Sonoma County Fire District  
Board of Directors  
Staff Report**

---

**Date:** 12/15/2020

**Topic:** EMS Billing Hardship Application 19-529442.

**Recommendation:**

Approve the EMS billing hardship application 19-529442.

**Financial Impact:**

Hardship write-off in the amount of \$4,295.00

**Background:**

The Fire District has received EMS billing hardship application 19-529442. The Fire Chief has conducted a review of the request and has performed a policy review of the application. Documents submitted included a hardship request application, personal correspondence from the applicant justifying the request, and documentation submitted by the applicant demonstrating financial hardship and the inability to pay the bill.

The Fire Chief recommends approval of the hardship application.

**Attachments:**

- 1.

9:00 AM  
12/08/20

**Sonoma County Fire District**  
**Balance Sheet**  
As of November 30, 2020

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	<u>Nov 30, 20</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
105-Summit- Checking	69,587.71
107-Summit- Payroll	104,759.83
109-Summit- ICS	4,325,931.77
CA Emp Retiree Benefit Trust	2,895,922.69
<b>Total Checking/Savings</b>	<u>7,396,202.00</u>
<b>Total Current Assets</b>	<u>7,396,202.00</u>
<b>TOTAL ASSETS</b>	<u><u>7,396,202.00</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Balance Equity	2,393,729.19
Operating Transfer	5,771,871.75
Retained Earnings	5,331,244.02
Net Income	-6,100,642.96
<b>Total Equity</b>	<u>7,396,202.00</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>7,396,202.00</u></u>



9:12 AM

12/08/20

Accrual Basis

**Russian River Fire Protection District**  
**Balance Sheet**  
As of November 30, 2020

---

	<u>Nov 30, 20</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
100 · County Investment Pool	-1,275.05
105 · Bank of the West	-409.68
107 · Payroll	100,000.00
108 · Ambulance Fund	415,243.83
205 · Summit-Operating	33,025.68
207 · Summitt-Payroll	18,892.08
210 · Summitt-Des. Reserve	109,291.55
220 · Summitt ICS	75,770.07
225 · Summit Ambulance	57,864.89
Total Checking/Savings	<u>808,403.37</u>
Total Current Assets	808,403.37
Fixed Assets	1,620,683.36
Other Assets	<u>1,051,526.00</u>
<b>TOTAL ASSETS</b>	<b><u>3,480,612.73</u></b>
<b>LIABILITIES &amp; EQUITY</b>	<b>3,480,612.73</b>

## Sonoma County Fire District Budget vs. Actual July through November 2020

Accrual Basis

	Jul - Nov 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>10 - Taxes</b>				
1000 Property Taxes- CY Secured	0.00	8,400,000.00	-8,400,000.00	0.0%
1001 CY Special Tax	0.00	5,675,000.00	-5,675,000.00	0.0%
1008 RDA Increment	0.00	-761,000.00	761,000.00	0.0%
1011 Prop Tax Collection Fee	0.00	-90,000.00	90,000.00	0.0%
1014 AB 1290 RDA Pass-Through	0.00	210,000.00	-210,000.00	0.0%
1017- Residual Prop Tax	0.00	488,200.00	-488,200.00	0.0%
1020 Prop Taxes- CY Supp	0.00	84,000.00	-84,000.00	0.0%
1040 Prop Taxes- CY Unsecure	0.00	265,000.00	-265,000.00	0.0%
1060 Prop Taxes PY Secured	0.00			
1061 PY Special Tax	0.00	42,000.00	-42,000.00	0.0%
1080 Supp Prop Tax PY	0.00			
1100 Prop Taxes PY Unsecured	0.00			
<b>Total 10 - Taxes</b>	<b>0.00</b>	<b>14,313,200.00</b>	<b>-14,313,200.00</b>	<b>0.0%</b>
<b>17- Use of Money/Property</b>				
1700 Interest on Pooled Cash	0.00	5,000.00	-5,000.00	0.0%
1800 Rents & Concessions	16,869.92	36,000.00	-19,130.08	46.9%
<b>Total 17- Use of Money/Property</b>	<b>16,869.92</b>	<b>41,000.00</b>	<b>-24,130.08</b>	<b>41.1%</b>
<b>20- Intergovernmental Revenues</b>				
2440 ST HOPTR	0.00	90,300.00	-90,300.00	0.0%
2441 State-Other	0.00	22,929.00	-22,929.00	0.0%
2495- County Abatement Program	10,650.00	103,000.00	-92,350.00	10.3%
2500 Grant Income	0.00	434,000.00	-434,000.00	0.0%
2600-County Tax Exchange	1,789,230.00	1,800,000.00	-10,770.00	99.4%
2700- Town of Windsor	0.00	160,000.00	-160,000.00	0.0%
2750 Federal Grant	0.00	59,400.00	-59,400.00	0.0%
2899 Refunds- County Upstaffing	6,508.44			
<b>Total 20- Intergovernmental Revenues</b>	<b>1,806,388.44</b>	<b>2,669,629.00</b>	<b>-863,240.56</b>	<b>67.7%</b>
<b>30- Charges for Services</b>				
3145 Plans & Specs	6,212.50	50,000.00	-43,787.50	12.4%
3661 Fire Control Service	0.00	10,000.00	-10,000.00	0.0%
3670- Ambulance Billings	0.00	920,000.00	-920,000.00	0.0%
3700 Copy/Transcribe Fee	53.00			
<b>Total 30- Charges for Services</b>	<b>6,265.50</b>	<b>980,000.00</b>	<b>-973,734.50</b>	<b>0.6%</b>
<b>40- Miscellaneous Revenue</b>				
4040 Misc. Revenue	512.84	32,600.00	-32,087.16	1.6%
4041 Graton Rancheria	188,326.38	824,820.00	-636,493.62	22.8%
4102 Donations/Reimbursements	7,805.48			
4103 Work Comp Reimbursement	51,459.37	25,000.00	26,459.37	205.8%
4104 Insurance reimbursement	5,306.22			
4105 Donations Walbridge	200.00			
4159 Lytton Tribal Funds	0.00	50,000.00	-50,000.00	0.0%
<b>Total 40- Miscellaneous Revenue</b>	<b>253,610.29</b>	<b>932,420.00</b>	<b>-678,809.71</b>	<b>27.2%</b>
<b>Total Income</b>	<b>2,083,134.15</b>	<b>18,936,249.00</b>	<b>-16,853,114.85</b>	<b>11.0%</b>
<b>Expense</b>				
<b>50 Salaries/Employ Benefits</b>				
5906 Volunteer Firefighters	13,160.00	38,500.00	-25,340.00	34.2%
5907 Apprentice Firefighters	24,100.00	31,500.00	-7,400.00	76.5%
5910 Perm Position	2,883,372.27	9,296,003.00	-6,412,630.73	31.0%
5911 Part Time	7,704.25	36,000.00	-28,295.75	21.4%
5912 Overtime	730,897.09	1,300,000.00	-569,302.91	56.2%
5913 On-Call Stipends	22,825.00	125,000.00	-102,175.00	18.3%
5914 Overtime-ST	1,432,082.44			
5915 ST Coverage	444.40			
5916 OT ST Coverage	384,520.99			
5918 OOC Strike Team OT	2,207.28			
5919 Overtime-COVID	7,131.29			
5923 PERS District Expense	677,207.29	1,726,719.00	-1,049,511.71	39.2%
5924 Medi/FICA	101,349.36	128,012.00	-26,662.64	79.2%
5929- Retiree Healthins/Benefit	81,053.04	144,000.00	-62,946.96	56.3%
5930 Health Insurance	680,524.42	1,634,940.00	-954,415.58	41.6%
5931 Disability Insurance	11,424.90	26,400.00	-14,975.10	43.3%
5932 Dental Insurance	53,877.60	146,880.00	-93,002.40	36.7%
5933 Life Insurance	4,369.03	5,520.00	-1,150.97	79.1%
5934 Vision Insurance	3,972.08	8,640.00	-4,667.92	46.0%
5935 Unemployment Insure	2,005.96	22,000.00	-19,994.04	9.1%

**Sonoma County Fire District**  
**Budget vs. Actual**  
 July through November 2020

Accrual Basis

	Jul - Nov 20	Budget	\$ Over Budget	% of Budget
5940 Work Comp Premium	223,215.00	794,800.00	-571,585.00	28.1%
5970 Payroll Contingency	0.00	53,400.00	-53,400.00	0.0%
5971- PTO Payout	11,023.60	35,000.00	-23,976.40	31.5%
5972 Medical Stipend	15,300.00	38,000.00	-22,700.00	40.3%
<b>Total 50 Salaries/Employ Benefits</b>	<b>7,373,567.29</b>	<b>15,591,314.00</b>	<b>-8,217,746.71</b>	<b>47.3%</b>
<b>60 - Services/Supplies</b>				
6015 Annexation Costs	18,733.85	100,000.00	-81,266.15	18.7%
6021 Uniform Expense	23,266.44	92,300.00	-69,033.56	25.2%
6022 Safety Clothing	19,796.71	144,500.00	-124,703.29	13.7%
6040 Communications	4,748.79	92,947.00	-88,198.21	5.1%
6060 Food	13,461.21	5,500.00	7,961.21	244.7%
6084 Janitorial Supplies	9,215.62	20,000.00	-10,784.38	46.1%
6100-Insurance	74,171.00	88,750.00	-14,579.00	83.6%
6140 Maintenance Equip. & Appar	151,215.83	215,300.00	-64,084.17	70.2%
6154 Maintenance-Hose Replace	1,436.94	66,810.00	-65,373.06	2.2%
6180 Maintenance Buildings/Imp.	23,415.56	47,500.00	-24,084.44	49.3%
6261 Medical Supplies	13,364.04	138,000.00	-124,635.96	9.7%
6280 Memberships	1,978.38	22,400.00	-20,421.62	8.8%
6300 Prevention Materials	5,513.08	20,000.00	-14,486.92	27.6%
6400 Office Expense	3,685.08	15,000.00	-11,314.92	24.6%
6410 Postage	493.50	2,500.00	-2,006.50	19.7%
6457 Computer Charges	31,211.11	138,750.00	-107,538.89	22.5%
6461 Employee Wellness Programs	1,215.23	78,800.00	-77,584.77	1.5%
6462- Furniture	2,472.88	17,500.00	-15,027.12	14.1%
6463 Resource Materials	15,867.24	23,300.00	-7,432.76	68.1%
6500 Professional Services	102,019.72	430,500.00	-328,480.28	23.7%
6501 Abatement Contractors	14,607.00	103,000.00	-88,393.00	14.2%
6502 Mountain Stn.	0.00			
6526 Dispatch Services	8,684.08			
6587 LAFCO charges	29,338.00	20,000.00	9,338.00	146.7%
6610 Legal Services	46,834.20	108,000.00	-61,165.80	43.4%
6630 Audit/Accounting Services	0.00	16,000.00	-16,000.00	0.0%
6633 Payroll Expense	5,031.10	15,000.00	-9,968.90	33.5%
6634 Bank Service Charges	10.00	3,500.00	-3,490.00	0.3%
6654 Medical Exams	3,444.00			
6666- Ambulance Charges	9,117.60	80,000.00	-70,882.40	11.4%
6800 Public/Legal Services	3,384.00	1,000.00	2,384.00	338.4%
6820 Rent/Leases Equipment	16,807.61	38,900.00	-22,092.39	43.2%
6880 Small Tools/Instruments	3,377.50	33,150.00	-29,772.50	10.2%
6881 Safety Equipment	3,596.65	37,600.00	-34,003.35	9.6%
7120 Training-in-Service	6,778.13	140,100.00	-133,321.87	4.8%
7150- Employee Recognition	872.99	2,500.00	-1,627.01	34.9%
7201 Gas/Oil	51,129.12	82,000.00	-30,870.88	62.4%
7250 Reimbursable Expense-ST	180.12			
7300 Travel/Transportation	27,642.92			
7320 Utilities	72,237.89	118,500.00	-46,262.11	61.0%
<b>Total 60 - Services/Supplies</b>	<b>820,355.12</b>	<b>2,559,607.00</b>	<b>-1,739,251.88</b>	<b>32.1%</b>
<b>75 - Long Term Debt</b>				
7910 LT Debt Principal	29,087.93	179,375.00	-150,287.07	16.2%
7930 Interest on LT Debt	8,597.99	23,873.00	-15,275.01	36.0%
<b>Total 75 - Long Term Debt</b>	<b>37,685.92</b>	<b>203,248.00</b>	<b>-165,562.08</b>	<b>18.5%</b>
<b>85 - Capital Expenditures</b>				
8510 Buildings/Equipment	364,706.96	1,566,726.00	-1,202,019.04	23.3%
8560 Equipment	95,108.27	180,000.00	-84,891.73	52.8%
8570 CERBT Contributions	0.00	350,000.00	-350,000.00	0.0%
<b>Total 85 - Capital Expenditures</b>	<b>459,815.23</b>	<b>2,096,726.00</b>	<b>-1,636,910.77</b>	<b>21.9%</b>
<b>Total Expense</b>	<b>8,691,423.56</b>	<b>20,450,895.00</b>	<b>-11,759,471.44</b>	<b>42.5%</b>
<b>Net Ordinary Income</b>	<b>-6,608,289.41</b>	<b>-1,514,646.00</b>	<b>-5,093,643.41</b>	<b>436.3%</b>
<b>Net Income</b>	<b>-6,608,289.41</b>	<b>-1,514,646.00</b>	<b>-5,093,643.41</b>	<b>436.3%</b>