



Sonoma County Fire District Board of Directors
Special Board Meeting Agenda
Thursday July 1, 2021 2:00PM
Location: Fire Station 7
6554 Mirabel Road, Forestville

The Board meeting agenda and all supporting documents are available for public review at 8200 Old Redwood Highway, Windsor, CA, and 6554 Mirabel Road, Forestville, CA 24 hours in advance of this special board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 8200 Old Redwood Hwy, Windsor, during normal business hours and on the website at www.sonomacountyfd.org. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Executive Assistant Kathy Washington at the District Office at 707-838-1170. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President Klick

Vice President Tognozzi

Director So

Secretary/Treasurer Weaver

Director Hamann

Director Treanor

Director Briare

OPEN TIME FOR PUBLIC EXPRESSION

(Three-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

SONOMA COUNTY PROFESSIONAL FIREFIGHTERS' ASSOCIATION PRESIDENT'S REPORT

An opportunity for the President of the Sonoma County Professional Firefighters' Association to address the Board on matters of the Association.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District business.

FIRE CHIEF'S REPORT

Chief Heine will report on District administration and operations.

ACTION ITEMS

- 1. RESOLUTION 2021-13: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT APPROVING THE REORGANIZATION OF THE DISTRICT, INCLUDING CONSOLIDATION OF THE FORESTVILLE FIRE PROTECTION DISTRICT; APPROVING AND ADOPTING SONOMA COUNTY LAFCO RESOLUTIONS; ACCEPTING THE TRANSFER OF ALL ASSETS AND LIABILITIES OF THE FORESTVILLE**



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FIRE PROTECTION DISTRICT; DELEGATING AUTHORITY TO THE BOARD PRESIDENT AND FIRE CHIEF TO EXECUTE NECESSARY DOCUMENTS TO COMPLETE THE TRANSFER OF ASSETS AND LIABILITIES; AND ADOPTING A DISTRICT APPROPRIATIONS LIMIT

The Board will consider approving Resolution 2021-13 Approving the reorganization of the District, including consolidation of the Forestville Fire Protection District; approving and adopting Sonoma County LAFCO resolutions; accepting the transfer of all assets and liabilities of the Forestville Fire Protection District; delegating authority to the Board President and Fire Chief to execute necessary documents to complete the transfer of assets and liabilities; and adopting a District appropriations limit.

2. RESOLUTION 2021-14: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT PLANNING THE PUBLIC HEARING FOR THE DISTRICT SPECIAL TAX ROLL FOR FISCAL YEAR 2021/2022; AND IDENTIFYING AUTHORIZED SIGNERS ON THE DISTRICT BANK ACCOUNTS

The Board will consider approving Resolution 2021-14 Planning the public hearing for the District special tax roll for fiscal year 2021/2022 and identifying authorized signers on the District's bank accounts.

3. RESOLUTION 2021-15 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT TO PROVIDE BASE PAY RAISES AS FOLLOWS: 2% BASE PAY RAISE EFFECTIVE JULY 1, 2021, 3% BASE PAY RAISE EFFECTIVE JANUARY 1, 2022, 2% BASE PAY RAISE EFFECTIVE JULY 1, 2022 AND 3% BASE PAY RAISE EFFECTIVE JANUARY 1, 2023 FOR THE FOLLOWING UNREPRESENTED ADMINISTRATIVE POSITIONS: FIRE CHIEF, DEPUTY FIRE CHIEFS, DIVISION CHIEFS, BATTALION CHIEFS, FINANCE MANAGER, EXECUTIVE ASSISTANT, ADMINISTRATIVE ASSISTANTS, ACCOUNTING SUPPORT, FIRE INSPECTOR AND COMMUNITY OUTREACH SPECIALIST

The Board will consider approving Resolution 2021-15 to provide a 2% base pay raise effective July 1, 2021, 3% base pay raise effective January 1, 2022, 2% base pay raise effective July 1, 2022 and 3% base pay raise effective January 1, 2023 for the following unrepresented administrative positions: Fire Chief, Deputy Chiefs, Division Chiefs, Battalion Chiefs, Finance Manager, Executive Assistant, Administrative Assistants, Accounting Support, Fire Inspector and Community Outreach Specialist.

COMMUNICATIONS

CLOSED SESSION

1. Anticipated Litigation (two cases) (Government Code Section 54956.9(b)).

REPORT OUT ON CLOSED SESSION WILL BE AT OPEN MEETING ON JULY 20, 2021

ADJOURNMENT

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT APPROVING THE REORGANIZATION OF THE DISTRICT, INCLUDING CONSOLIDATION OF THE FORESTVILLE FIRE PROTECTION DISTRICT; APPROVING AND ADOPTING SONOMA COUNTY LAFCO RESOLUTIONS; ACCEPTING THE TRANSFER OF ALL ASSETS AND LIABILITIES OF THE FORESTVILLE FIRE PROTECTION DISTRICT; DELEGATING AUTHORITY TO THE BOARD PRESIDENT AND FIRE CHIEF TO EXECUTE NECESSARY DOCUMENTS TO COMPLETE THE TRANSFER OF ASSETS AND LIABILITIES; AND ADOPTING A DISTRICT APPROPRIATIONS LIMIT

WHEREAS, effective September 1, 2020, pursuant to California Government Code section 56853, the Boards of Directors of Sonoma County Fire District (“SCFD”) and the Forestville Fire Protection District (“FFPD”) (hereinafter collectively referred to as “the Parties”), adopted Concurrent Resolution Nos. 20/21-02 (FFPD) and 2020-18 (SCFD) to jointly request and initiate proceedings pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with section 56000 of the California Government Code (“Cortese-Knox-Hertzberg Act”), with the Local Agency Formation Commission of the County of Sonoma (“Sonoma LAFCO”) for the reorganization of SCFD, including consolidation of FFPD; and

WHEREAS, on December 5, 2020, pursuant to Concurrent Resolution Nos. 20/21-02 and 2020-18, SCFD submitted its petition for reorganization to Sonoma LAFCO; and

WHEREAS, on March 3, 2021, Sonoma LAFCO adopted Sonoma LAFCO Resolution 2734, approving the SCFD petition for reorganization, including consolidation of FFPD and several executory provisions to be taken by the SCFD Board of Directors; and

WHEREAS, on May 5, 2021, Sonoma LAFCO adopted Sonoma LAFCO Resolution 2738, finding insufficient protest, and confirming and ordering without an election the reorganization of SCFD, including consolidation of FFPD; and

WHEREAS, effective May 11, 2021, the Parties entered into a Property Tax Allocation Agreement concerning real property tax revenue and other payments to fund the reorganization of SCFD; and

WHEREAS, on May 12, 2021, Sonoma LAFCO recorded a Certificate of Completion with the Sonoma County Recorder, pursuant to California Government Code section 57202, which officially established the effective date of the reorganization of SCFD; and

WHEREAS, at its special meeting on July 1, 2021, the SCFD Board of Directors identified the need to take several executory steps to implement the reorganization of SCFD.

NOW, THEREFORE, BE IT RESOLVED, that the Sonoma County Fire District is hereby reorganized, including the consolidation of Forestville Fire Protection District, pursuant to the Cortese-Knox-Hertzberg Act and Sonoma County LAFCO Resolutions 2734 and 2738.

BE IT FURTHER RESOLVED, that the SCFD Board of Directors approves and adopts Sonoma County LAFCO Resolutions 2734 and 2738, including, but not limited to, all authorities, powers, rights and obligations set forth in the SCFD petition for reorganization.

BE IT FURTHER RESOLVED, that the SCFD Board of Directors accepts the transfer to the District of all assets and liabilities of the FFPD, including, as authorized in Sonoma County LAFCO Resolutions 2734 and 2738.

BE IT FURTHER RESOLVED, that the SCFD Board of Directors delegates authority to the President of the Board of Directors and the District Fire Chief to execute necessary documents to complete the transfer of assets and liabilities to the District.

BE IT FURTHER RESOLVED, that the SCFD Board of Directors approves and adopts a Fiscal Year 2021/2022 District appropriations limit of \$34,000,000.00, as authorized in Sonoma County LAFCO Resolutions 2734 and 2738.

Passed, approved and adopted at a special meeting of the Board of Directors of the Sonoma County Fire District by the following votes. Passed and adopted this July 1, 2021.

President, Board of Directors

Ayes: _____

Noes: _____

Absent: _____

CERTIFICATION:

Clerk of the Board of Directors

RESOLUTION NO. 2021-14
Dated: July 1, 2021

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT PLANNING THE PUBLIC HEARING FOR THE DISTRICT SPECIAL TAX ROLL FOR FISCAL YEAR 2021/2022; AND IDENTIFYING AUTHORIZED SIGNERS ON THE DISTRICT BANK ACCOUNTS

WHEREAS, at initial special meeting on July 1, 2021, the Board of Directors of the Sonoma County Fire District (“SCFD”) adopted District Resolution 2021-13, to take several executory steps to implement the reorganization of SCFD, including the consolidation of the Forestville Fire Protection District; and

WHEREAS, the SCFD Board of Directors finds that several actions are necessary regarding initial budget and finance issues arising from the reorganization of SCFD.

NOW, THEREFORE, BE IT RESOLVED, that at its regular meeting on July 20, 2021, in reliance on an extension granted by the Sonoma County Auditor-Controller-Treasurer-Tax Collector, the SCFD Board of Directors will determine the date for a public hearing in August to determine and allocate the District-wide special tax roll for Fiscal Year 2021/2022.

BE IT FURTHER RESOLVED, that the Board of Directors of the Sonoma County Fire District identifies and approves the list of authorized signers on the District bank accounts, including, but not limited to, accounts of the consolidated Forestville Fire Protection District. a true and correct copy of which is attached to this Resolution as Exhibit “A”.

Passed, approved and adopted at a special meeting of the Board of Directors of the Sonoma County Fire District by the following votes. Passed and adopted this July 1, 2021.

President, Board of Directors

Ayes: _____
Noes: _____
Absent: _____

CERTIFICATION:

Clerk of the Board of Directors



FIRE DISTRICT

EXHIBIT "A"

BANK ACCOUNT SIGNERS

**Bob Briare
Steve Klick
John Hamann
Gary So
Arnie Tognozzi
Frank Treanor
Jason Weaver
Gary So
Frank Treanor
Mark Heine
Ron Busch
Robert Johnson
Terri Bolduc
Kathy Washington**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT TO PROVIDE BASE PAY RAISES AS FOLLOWS: 2% BASE PAY RAISE EFFECTIVE JULY 1, 2021, 3% BASE PAY RAISE EFFECTIVE JANUARY 1, 2022, 2% BASE PAY RAISE EFFECTIVE JULY 1, 2022 AND 3% BASE PAY RAISE EFFECTIVE JANUARY 1, 2023 FOR THE FOLLOWING UNREPRESENTED ADMINISTRATIVE POSITIONS: FIRE CHIEF, DEPUTY FIRE CHIEFS, DIVISION CHIEFS, BATTALION CHIEFS, FINANCE MANAGER, EXECUTIVE ASSISTANT, ADMINISTRATIVE ASSISTANTS, ACCOUNTING SUPPORT, FIRE INSPECTOR AND COMMUNITY OUTREACH SPECIALIST

WHEREAS, the Board of Directors of the Sonoma County Fire District (“District”) periodically considers compensation and benefits for its administrative staff, including the Fire Chief, Deputy Chiefs, Division Chiefs, Battalion Chiefs, Finance Manager, Executive Assistant, Administrative Assistants, Accounting Support, Fire Inspector and Community Outreach Specialist

WHEREAS, the District’s Board of Directors desires to consider a 2% base pay raise effective July 1, 2021, 3% base pay raise effective January 1, 2022, 2% base pay raise effective July 1, 2022 and a 3% base pay raise effective January 1, 2023 for administrative staff

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District hereby approves a 2% base pay raise effective July 1, 2021, 3% base pay raise effective January 1, 2022, 2% base pay raise effective July 1, 2022 and a 3% base pay raise effective January 1, 2023 for administrative staff commencing January 1, 2022.

PASSED AND ADOPTED by the Board of Directors of the Sonoma County Fire District, County of Sonoma, State of California, this 1st day of July 2021, by the following vote:

Ayes: _____
Noes: _____
Absent: _____

WHEREUPON, the Chair declared the foregoing Resolution adopted, and **SO ORDERED**.

By: _____
President of the Board

By: _____
Secretary of the Board



Sonoma County Fire District Board of Directors
Staff Report

Date: July 1, 2021

Topic: Resolution 2021-15-Approve Resolution 2021-15, a resolution of the Sonoma County Fire District Board of Directors to provide a base pay raise for the following unrepresented administrative positions: Fire Chief, Deputy Fire Chiefs, Division Chiefs, Battalion Chiefs, Finance Manager, Executive Assistant, Administrative Assistants, Accounting Support, Community Outreach Specialist and Fire Inspector.

Recommendation:

Approve and adopt Resolution 2021-15

Financial Impact:

Raises will be paid as follows:

July 1, 2021	2% base pay raise
January 1, 2022	3% base pay raise
July 1, 2022	2% base pay raise
January 1, 2023	3% base pay raise

This raise has been budgeted for in our current fiscal budget.

Background:

Resolution 2021-15 provides unrepresented administrative personnel (Fire Chief, Deputy Fire Chiefs, Division Chiefs, Battalion Chiefs, Finance Manager, Executive Assistant, Administrative Assistants, Accounting Support, Community Outreach Specialist and Fire Inspector) with the same base pay raise as provided for in the Memorandum of Understanding between the Sonoma County Fire District and the Sonoma County Professional Firefighters, IAFF Local 1401, as approved by the Board of Directors at the June 15, 2021 meeting.