



Sonoma County Fire District Board of Directors
Regular Board Minutes
Tuesday July 18, 2023 2:00 PM
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

CALL TO ORDER

Tognozzi called the meeting to order at 2:04
Present for Staff: Chief Heine, Bolduc, Washington
Counsel: Adams

PLEDGE OF ALLEGIANCE

ROLL CALL

President Tognozzi-present	Director Klick-present	
Vice President Treanor-present	Secretary/Treasurer So-present	
Director Briare -present	Director Hamann-absent	Director Weaver-present

OPEN TIME FOR PUBLIC EXPRESSION

None

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

None

SONOMA COUNTY PROFESSIONAL FIREFIGHTERS' ASSOCIATION PRESIDENT'S REPORT

An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.

Engineer Rutkowski spoke about promotions and hiring. He also mentioned that they had raised about 241k for Measure G. (Chief Heine added that he heard this morning that they accomplished the target of 263k today) Local 1401 also held a town hall meeting and invited employees from AMR so that they could address questions and concerns, and another is happening soon. FF/Medic Crenshaw attended the Wine Country to the Rescue event and made many contacts and networker with various individuals.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District business.

None

FIRE CHIEF'S REPORT

Chief Heine reviewed the activities of the crews and events over the month. He discussed; important upcoming dates for meetings and events; There may be a need for a Special BOD meeting in August; We have 5 FF/Medics in background and they will begin the academy on 8/16/23; Welcome Dave Bynum to the new position of EMS Captain; State funding will provide us with 1 million for wildland engine funding; Strike team is out at the Rabbit Fire and there has been great progress; SoCo1 training is ongoing; We continue to support the communities with numerous events all over the District; July 3 was a great family event at our SCY3 station; Social media posts still doing well and are received well; Prevention Division had 11k in revenue.



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REPORT OUT ON JUNE 27, 2023, CLOSED SESSION

Instruction given to staff; no reportable action taken.

CONSENT CALENDAR ITEMS

A motion by Weaver and a second by Treanor approved the minutes from the June 27, 2023, regular meeting, and the bills and payables from June 2023. 6-0-1.

ACTION ITEMS

1. **PLANNING THE PUBLIC HEARING FOR THE DISTRICT SPECIAL TAX ROLL FOR FY 2023/2024**

The Board will consider setting August 29, 2023, as the public hearing date for the district special tax roll for FY 2023/2024.

A motion by Treanor and a second by Briare set the special tax roll hearing for August 29, 2023, 2:00 pm. 6-0-1

2. **RESOLUTION 2023-15 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT TO PROVIDE BASE PAY RAISES AS FOLLOWS: 2% BASE PAY RAISE EFFECTIVE JULY 1, 2023, 3% BASE PAY RAISE EFFECTIVE JANUARY 1, 2024, 2% BASE PAY RAISE EFFECTIVE JULY 1, 2024 AND 3% BASE PAY RAISE EFFECTIVE JANUARY 1, 2025 FOR THE FOLLOWING UNREPRESENTED ADMINISTRATIVE POSITIONS: FIRE CHIEF, DEPUTY FIRE CHIEFS, DIVISION CHIEFS, BATTALION CHIEFS, FINANCE MANAGER, EXECUTIVE ASSISTANT, ADMINISTRATIVE ASSISTANTS, ACCOUNTING SUPPORT, LOGISTICS SPECIALIST AND COMMUNITY OUTREACH SPECIALIST AND APPROVAL OF ADDING JUNETEENTH AS A RECOGNIZED AND PAID HOLIDAY**

The Board will consider approving Resolution 2023-15 to provide a 2% base pay raise effective July 1, 2023, 3% base pay raise effective January 1, 2024, 2% base pay raise effective July 1, 2024 and 3% base pay raise effective January 1, 2025 for the following unrepresented administrative positions: Fire Chief, Deputy Chiefs, Division Chiefs, Battalion Chiefs, Finance Manager, Executive Assistant, Administrative Assistants, Accounting Support, Logistics Specialist and Community Outreach Specialist and approval of adding Juneteenth as a recognized and paid holiday.

A motion by So and seconded by Briare adopted Resolution 2023-14 with one change, the removal of Finance manager from above list. This resolution does not apply to that position. 6-0-1. Roll call vote.

3. **APPROVAL OF UPDATED ORGANIZATIONAL CHART TO REFLECT THE RECLASSIFICATION OF FINANCE MANAGER TO CHIEF FINANCIAL OFFICER**

The Board will consider approving the updated organizational chart to reflect the reclassification of Finance Manager to Chief Financial Officer.



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A motion by Treanor and seconded by Weaver approved updating the Organizational Chart to reflect reclassification of Finance Manager. 6-0-1.

4. **APPROVAL OF EMPLOYMENT AGREEMENT WITH CHIEF FINANCE OFFICER TERRI BOLDOC**

The Board will consider approving the employment agreement with Chief Finance Officer Terri Bolduc.

A motion by So and seconded by Weaver approved the new employment agreement with Teresa (Terri) Bolduc. 6-0-1. Roll call vote.

5. **ADOPTION OF 2023-2025 STRATEGIC PLAN**

The Board will consider approving and adopting a new strategic plan for the District.

This item was tabled and will be put forward on a future agenda.

COMMITTEE REPORT

1. Standing Committee: Finance Committee- n/a
2. Ad Hoc: Facilities- n/a

FINANCIAL REPORTS

Enclosed

COMMUNICATIONS

None

CLOSED SESSION- Board entered closed session at 2:50

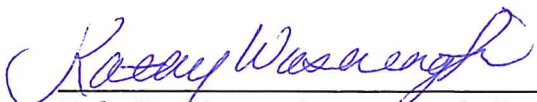
1. Conference with Legal Counsel – Pending Litigation (Govt Code section 54956.9(a):
AMR West v. California Department of Health Care Services, Sonoma County Fire District, Sonoma Valley Fire District, City of Petaluma, et al.; Sacramento County Superior Court Case No. 34-2021-80003757
2. Anticipated Litigation (two cases) (Government Code section 54956.9(b)).

REPORT OUT ON CLOSED SESSION

Board ended closed session at 3:45. Instruction given to staff; no reportable action taken.

ADJOURNMENT

3:45


Kathy Washington- Secretary to the Board