



Sonoma County Fire District Board of Directors
Board Meeting Agenda
January 21, 2020
Time: 5:00 p.m.
Location: Fire Station 1
8200 Old Redwood Hwy. Windsor

The Board meeting agenda and all supporting documents are available for public review at 8200 Old Redwood Highway, Windsor, CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 8200 Old Redwood Hwy, Windsor, during normal business hours and on the website at www.sonomacountyfd.org. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Executive Assistant Kathy Washington at the District Office at 707-838-1170. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President Nelson

Vice President Klick

Director So

Secretary/Treasurer Tognozzi

Director Hamann

Director Treanor

Director Briare

OPEN TIME FOR PUBLIC EXPRESSION

(Three-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

PRESENTATION

Chief Heine will make a special service presentation.

SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT

An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District business.

FIRE CHIEF'S REPORT

The Fire Chief will report on District administration and operations.



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CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director.

1. Minutes of the December 4 Special meeting and December 17, 2019 Regular Board of Directors Meetings.
2. Approve bills and payables for December 2019.

ACTION ITEMS

1. **RESOLUTION 2019-19-A RESOLUTION OF THE SONOMA COUNTY FIRE DISTRICT BOARD OF DIRECTORS TO PROVIDE A 3% BASE PAY RAISE FOR THE FOLLOWING UNREPRESENTED ADMINISTRATIVE POSITIONS: FIRE CHIEF, DEPUTY CHIEF, BATTALION CHIEFS, FINANCE MANAGER, EXECUTIVE ASSISTANT AND ADMINISTRATIVE ASSISTANT**
2. **PURCHASE OF 3 NEW 2020 CHEVROLET TRUCKS**
BOARD WILL CONSIDER AUTHORIZING THE PURCHASE OF 3 NEW CHEVROLET TRUCKS. THESE STAFF VEHICLES WILL BE PURCHASED USING THE STATE OF CALIFORNIA, DEPARTMENT OF GENERAL SERVICES- STATEWIDE CONTRACT FOR VEHICLES. THE TOTAL PURCHASE AMOUNT IS NOT TO EXCEED \$110,000.
3. **ANNUAL APPOINTMENT OF FINANCE COMMITTEE MEMBERS FOR 2020.**

COMMITTEE REPORT

1. Standing Committee: Finance Committee
2. Ad Hoc Committee: Town of Windsor Liaison
3. Ad Hoc Committee: Facilities

FINANCIAL REPORTS

COMMUNICATIONS

CLOSED DOOR SESSION

*Public Employee Performance Evaluation pursuant to Government Code Section 54957
Performance evaluation for Fire Chief.*

REPORT OUT ON CLOSED SESSION

ADJOURNMENT



Sonoma County Fire District Board of Directors
Special Board Meeting Minutes
December 4, 2019
Time: 5:00 p.m.
Location: Fire Station 1
8200 Old Redwood Hwy * Windsor

CALL TO ORDER

Briare called the meeting to order at 5:00

Present for Staff: Chief Heine, Gustafson, Bolduc, Washington

Present for Counsel: Adams

PLEDGE OF ALLEGIANCE

ROLL CALL

President Briare-Present

Director Tognozzi- Present

Vice President Nelson- Present

Secretary/Treasurer Steve Klick- Present

Director Treanor- Present

Director Hamann- Present

Director So- Present

OPEN TIME FOR PUBLIC EXPRESSION

None

AGENDA ADJUSTMENTS

None

PRESENTATION

None

SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT

None

DIRECTOR REPORTS

President Briare spoke about the Forestville Board Meeting. He had hoped that our District would have been able to speak regarding a possible annexation.

FIRE CHIEF'S REPORT

The Fire Chief provided an update on the LAFCO proceedings and organizational issues since the Forestville Board of Directors voted not to move forward at this time with annexation.

CONSENT CALENDAR ITEMS

None



Sonoma County Fire District Board of Directors
Special Board Meeting Minutes
December 4, 2019
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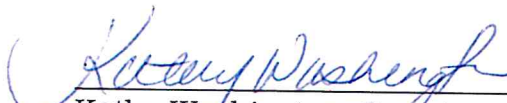
ACTION ITEMS

- 1) RESOLUTION 2019-16 CONSIDERATION OF APPROVAL OF A CONCURRENT RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT AND THE BOARD OF DIRECTORS OF THE BODEGA BAY FIRE PROTECTION DISTRICT: CONSTITUTING THE DISTRICTS' RESOLUTION OF APPLICATION TO THE LOCAL AGENCY FORMATION COMMISSION OF SONOMA COUNTY FOR AMENDMENT OF DISTRICTS' SPHERES OF INFLUENCE AND THE ANNEXATION OF THE BODEGA BAY PROTECTION DISTRICT INTO THE SONOMA COUNTY FIRE DISTRICT.**

A motion by Klick and a second by So approved resolution 2019-16. 7-0-0. Roll Call Vote.

ADJOURNMENT

6:50


Kathy Washington- Secretary to Board



Sonoma County Fire District Board of Directors
Board Meeting Minutes
December 17, 2019
Time: 5:00 p.m.
Location: Fire Station 1
8200 Old Redwood Hwy. Windsor

CALL TO ORDER

Briare called the meeting to order at 5:00
Present for Staff: Chief Heine, Gustafson, Bolduc, Washington
Present for Counsel: Arnone

PLEDGE OF ALLEGIANCE

ROLL CALL

President Briare- Present	Director Tognozzi- Present
Vice President Nelson- Present	Secretary/Treasurer Steve Klick- Present
Director Treanor- Present	Director Hamann- Present
Director So- Absent	

OPEN TIME FOR PUBLIC EXPRESSION

None

AGENDA ADJUSTMENTS

None

PRESENTATION

Presentation, discussion, and possible Board action on the Sonoma County Wildfire Prevention, Emergency Alert & Response Measure, a sales tax measure on the March 2020 countywide ballot. Chief Heine made a presentation to the Board of Directors on the proposed countywide sales tax measure. The Board of Directors discussed the measure and will consider a formal position.

SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION PRESIDENT'S REPORT

None

DIRECTOR REPORTS

None

FIRE CHIEF'S REPORT

Chief Heine reported out on the crews

CONSENT CALENDAR ITEMS

A motion by Nelson and a second by Treanor approved the minutes and bills and payable for the month of November 2019. 6-0-1



Sonoma County Fire District Board of Directors
Board Meeting Minutes
December 17, 2019
Time: 5:00 p.m.
Location: Fire Station 1
8200 Old Redwood Hwy. Windsor

ACTION ITEMS

1) RESOLUTION 2019-17- SET MEETING DATE, TIME AND LOCATION FOR 2020.

A motion by Klick and a second by Treanor adopted resolution 2019-17. 6-0-1.
Roll call vote.

2) RESOLUTION 2019-18- MEASURE G SALES TAX ORDINANCE

A motion by Hamann and a second by Nelson adopted resolution 2019-18.
6-0-1. Roll call vote.

3) ELECT PRESIDENT, VICE PRESIDENT AND SECRETARY/TREASURER AND OATH OF OFFICE

Briare nominated Nelson for President. A motion by Klick and a second by Treanor elected Nelson as President. 6-0-1

Nelson nominated Klick for Vice President. A motion by Hamann and a second by Treanor elected Klick as Vice President. 6-0-1.

Klick nominated Briare for Secretary/Treasurer. Tognozzi nominated himself for Secretary/Treasurer. A motion by Briare and a second by Treanor elected Tognozzi as Secretary/Treasurer. 6-0-1.

COMMITTEE REPORT

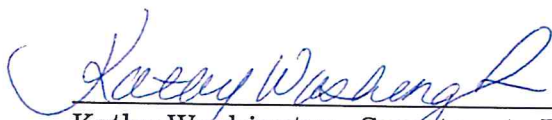
1. Standing Committee: Finance Committee- **no report**
2. Ad Hoc Committee: Town of Windsor Liaison- **no report**
3. Ad Hoc Committee: Facilities- **no report**

FINANCIAL REPORTS

COMMUNICATIONS

ADJOURNMENT

6:40


Kathy Washington- Secretary to Board

Sonoma County Fire District
Transaction List by Vendor
December 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount
2 Hot Uniforms, Inc.							
Bill	12/04/2019		INV 3, 42378, 41578	Accounts Payable		-SPLIT-	-868.97
Bill Pmt -Check	12/04/2019	3291	INV 3, 42378, 41578	105-Summit- Checking	X	Accounts P...	-868.97
AA Smog Test Only of Windsor							
Bill	12/04/2019		INV 42657	Accounts Payable		6140 Mainte...	-70.00
Bill Pmt -Check	12/04/2019	3292	INV 42657	105-Summit- Checking	X	Accounts P...	-70.00
AFLAC							
Bill	12/18/2019		INV 643837	Accounts Payable		5910 Perm ...	-1,900.22
Bill Pmt -Check	12/18/2019	3351	INV 643837	105-Summit- Checking	X	Accounts P...	-1,900.22
AT&T							
Bill	12/18/2019		Acct 707 538-3475 119 9	Accounts Payable		7320 Utilities	-217.26
Bill Pmt -Check	12/18/2019	3352	Acct 707 538-3475 119 9	105-Summit- Checking	X	Accounts P...	-217.26
AT&T/Calnet3							
Bill	12/11/2019		BAN 9391035022	Accounts Payable		7320 Utilities	-42.47
Bill Pmt -Check	12/11/2019	3321	BAN 9391035022	105-Summit- Checking	X	Accounts P...	-42.47
Bill	12/18/2019		BAN 9391053698	Accounts Payable		7320 Utilities	-29.09
Bill Pmt -Check	12/18/2019	3353	BAN 9391053698	105-Summit- Checking	X	Accounts P...	-29.09
Bill	12/31/2019		BAN 9391056074	Accounts Payable		7320 Utilities	-79.64
Bill Pmt -Check	12/31/2019	3378	BAN 9391056074	105-Summit- Checking		Accounts P...	-79.64
B W S Dist Inc							
Bill	12/18/2019		INV 250683	Accounts Payable		6140 Mainte...	-242.15
Bill Pmt -Check	12/18/2019	3354	INV 250683	105-Summit- Checking	X	Accounts P...	-242.15
Bill	12/31/2019		INV 250896	Accounts Payable		6140 Mainte...	-133.69
Bill Pmt -Check	12/31/2019	3379	INV 250896	105-Summit- Checking		Accounts P...	-133.69
Badge and Wallet							
Bill	12/18/2019		INV 263723	Accounts Payable		6021 Unifor...	-200.00
Bill Pmt -Check	12/18/2019	3355	INV 263723	105-Summit- Checking	X	Accounts P...	-200.00
Bill	12/31/2019		INV 264914	Accounts Payable		6021 Unifor...	-938.00
Bill Pmt -Check	12/31/2019	3380	INV 264914	105-Summit- Checking		Accounts P...	-938.00
Bartley Pump PM LLC							
Bill	12/11/2019		INV 58732	Accounts Payable		6180 Mainte...	-2,014.91
Bill Pmt -Check	12/11/2019	3322	INV 58732	105-Summit- Checking	X	Accounts P...	-2,014.91
Bay Alarm							
Bill	12/31/2019		INV 16884944	Accounts Payable		6180 Mainte...	-98.01
Bill	12/31/2019		INV 16875761	Accounts Payable		6180 Mainte...	-146.28
Bill Pmt -Check	12/31/2019	3381	INV 16884944	105-Summit- Checking		Accounts P...	-98.01
Bill Pmt -Check	12/31/2019	3404	INV 16875761	105-Summit- Checking		Accounts P...	-146.28
Bennett Valley Ace Hardware							
Bill	12/04/2019		Acct 2334	Accounts Payable		-SPLIT-	-152.83
Bill Pmt -Check	12/04/2019	3293	Acct 2334	105-Summit- Checking	X	Accounts P...	-152.83
Bill	12/11/2019		Acct 2334	Accounts Payable		-SPLIT-	-98.10
Bill Pmt -Check	12/11/2019	3323	Acct 2334	105-Summit- Checking	X	Accounts P...	-98.10
Bill Lellis							
Bill	12/04/2019		Victoria Oaks Plans	Accounts Payable		-SPLIT-	-140.50
Bill Pmt -Check	12/04/2019	3294	Victoria Oaks Plans	105-Summit- Checking	X	Accounts P...	-140.50
Bill	12/18/2019		Lopez residence	Accounts Payable		6500 Profes...	-60.00
Bill Pmt -Check	12/18/2019	3356	Lopez residence	105-Summit- Checking		Accounts P...	-60.00
C. Derner							
Bill	12/19/2019		Gear deposit refund	Accounts Payable		5911 Part Ti...	-1,000.00
Bill Pmt -Check	12/19/2019	3376	Gear deposit refund	105-Summit- Checking	X	Accounts P...	-1,000.00
CAL-PERS							
Check	12/03/2019	EFT	pepra	107-Summit- Payroll	X	5910 Perm ...	-2,654.42
Check	12/03/2019	EFT	classic	107-Summit- Payroll	X	5910 Perm ...	-53,726.71
Check	12/03/2019	EFT	pepra	107-Summit- Payroll	X	5910 Perm ...	-27,004.60
Check	12/03/2019	EFT	unfunded wf	107-Summit- Payroll	X	5910 Perm ...	-137.51
Check	12/03/2019	EFT	unfunded wf	107-Summit- Payroll	X	5910 Perm ...	-8,984.68
Check	12/03/2019	EFT	unfunded wf	107-Summit- Payroll	X	5910 Perm ...	-221.34
Check	12/03/2019	EFT	unfunded wf	107-Summit- Payroll	X	5910 Perm ...	-221.34
Check	12/03/2019	EFT	unfunded wf	107-Summit- Payroll	X	5910 Perm ...	-856.27
Check	12/11/2019	EFT	unfunded wf	107-Summit- Payroll		5910 Perm ...	-221.34
Check	12/11/2019	EFT	unfunded wf	107-Summit- Payroll	X	5910 Perm ...	-856.27
Check	12/11/2019	EFT	unfunded wf	107-Summit- Payroll	X	5910 Perm ...	-137.51
Check	12/11/2019	EFT	unfunded wf	107-Summit- Payroll	X	5910 Perm ...	-8,984.68
Check	12/11/2019	EFT	unfunded rv	107-Summit- Payroll	X	5910 Perm ...	-184.46
Check	12/11/2019	EFT	unfunded rv	107-Summit- Payroll	X	5910 Perm ...	-67.12
Check	12/11/2019	EFT	unfunded rv	107-Summit- Payroll	X	5910 Perm ...	-35,596.60
Check	12/11/2019	EFT	unfunded bv	107-Summit- Payroll	X	5910 Perm ...	-154.73
Check	12/11/2019	EFT	unfunded bv	107-Summit- Payroll	X	5910 Perm ...	-1,426.18

Sonoma County Fire District Transaction List by Vendor December 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount
Check	12/31/2019	EFT		107-Summit- Payroll		5910 Perm ...	-119,468.17
Check	12/31/2019	EFT		107-Summit- Payroll		5910 Perm ...	-3,395.72
Check	12/31/2019	EFT		107-Summit- Payroll		5910 Perm ...	-48,086.72
CAL Pers 457 Supplemental Income Plan							
Check	12/03/2019	EFT		107-Summit- Payroll	X	5910 Perm ...	-9,707.14
Check	12/12/2019	EFT	457 11/1-11/15	107-Summit- Payroll	X	5910 Perm ...	-10,007.14
Check	12/12/2019	EFT	457 11/16-11/29	107-Summit- Payroll	X	5910 Perm ...	-11,023.29
Check	12/30/2019	EFT		107-Summit- Payroll	X	5910 Perm ...	-9,960.68
California American Water							
Bill	12/11/2019		Acct 1015-210019354980	Accounts Payable		7320 Utilities	-128.81
Bill Pmt -Check	12/11/2019	3324	Acct 1015-210019354980	105-Summit- Checking	X	Accounts P...	-128.81
California Chamber of Commerce							
Bill	12/31/2019		INV 11396639	Accounts Payable		6400 Office ...	-281.94
Bill Pmt -Check	12/31/2019	3382	INV 11396639	105-Summit- Checking		Accounts P...	-281.94
California Embroidery & Screen Printing							
Bill	12/11/2019		INV CAESP3430	Accounts Payable		6022 Safety...	-4,698.93
Bill Pmt -Check	12/11/2019	3325	INV CAESP3430	105-Summit- Checking	X	Accounts P...	-4,698.93
Bill	12/19/2019		CASEP 3399 & CASEP...	Accounts Payable		-SPLIT-	-1,545.39
Bill Pmt -Check	12/19/2019	3374	CASEP 3399 & CASEP...	105-Summit- Checking	X	Accounts P...	-1,545.39
Clark Pest Control							
Bill	12/11/2019		Acct 2643230	Accounts Payable		6180 Mainte...	-280.00
Bill Pmt -Check	12/11/2019	3326	Acct 2643230	105-Summit- Checking	X	Accounts P...	-280.00
Bill	12/31/2019		INV 25089392	Accounts Payable		6180 Mainte...	-93.00
Bill	12/31/2019		INV 25129800	Accounts Payable		6180 Mainte...	-140.00
Bill	12/31/2019		INV 25077455	Accounts Payable		6180 Mainte...	-84.00
Bill	12/31/2019		INV 24877850 & 25113...	Accounts Payable		6180 Mainte...	-200.00
Bill Pmt -Check	12/31/2019	3383	INV 25089392	105-Summit- Checking		Accounts P...	-93.00
Bill Pmt -Check	12/31/2019	3405	INV 25129800	105-Summit- Checking		Accounts P...	-140.00
Bill Pmt -Check	12/31/2019	3407	INV 25077455	105-Summit- Checking		Accounts P...	-84.00
Bill Pmt -Check	12/31/2019	3409	INV 24877850 & 25113...	105-Summit- Checking		Accounts P...	-200.00
Comcast							
Bill	12/18/2019		8155 30 021 0322020	Accounts Payable		-SPLIT-	-153.23
Bill Pmt -Check	12/18/2019	3357	8155 30 021 0322020	105-Summit- Checking	X	Accounts P...	-153.23
Comcast Business							
Bill	12/04/2019		8155 30 033 0263039	Accounts Payable		-SPLIT-	-159.54
Bill Pmt -Check	12/04/2019	3295	8155 30 033 0263039	105-Summit- Checking	X	Accounts P...	-159.54
Bill	12/11/2019		INV 92362339	Accounts Payable		7320 Utilities	-902.70
Bill	12/11/2019		8155 30 033 0278722	Accounts Payable		-SPLIT-	-165.21
Bill Pmt -Check	12/11/2019	3327	INV 92362339	105-Summit- Checking		Accounts P...	-902.70
Bill Pmt -Check	12/11/2019	3346	8155 30 033 0278722	105-Summit- Checking	X	Accounts P...	-165.21
Bill	12/18/2019		8155 30 036 0166441	Accounts Payable		-SPLIT-	-157.63
Bill Pmt -Check	12/18/2019	3358	8155 30 036 0166441	105-Summit- Checking	X	Accounts P...	-157.63
Bill	12/31/2019		INV 93004550	Accounts Payable		7320 Utilities	-323.68
Bill Pmt -Check	12/31/2019	3384	INV 93004550	105-Summit- Checking		Accounts P...	-323.68
Cop Shop Installations Inc.							
Bill	12/31/2019		INV 9683	Accounts Payable		8560 Equip...	-12,331.03
Bill Pmt -Check	12/31/2019	3385	INV 9683	105-Summit- Checking		Accounts P...	-12,331.03
CoreLogic							
Bill	12/11/2019		INV 81996599	Accounts Payable		6457 Comp...	-137.50
Bill Pmt -Check	12/11/2019	3328	INV 81996599	105-Summit- Checking	X	Accounts P...	-137.50
County of Sonoma Human Resources							
Bill	12/11/2019		RAB 630	Accounts Payable		5930 Health...	-738.31
Bill Pmt -Check	12/11/2019	3329	RAB 630	105-Summit- Checking		Accounts P...	-738.31
Craig Larsen							
Bill	12/04/2019		St 5 Middle Rincon	Accounts Payable		6180 Mainte...	-225.00
Bill Pmt -Check	12/04/2019	3296	St 5 Middle Rincon	105-Summit- Checking	X	Accounts P...	-225.00
CrewSense, LLC							
Bill	12/04/2019		INV 14791	Accounts Payable		6457 Comp...	-99.99
Bill Pmt -Check	12/04/2019	3297	INV 14791	105-Summit- Checking	X	Accounts P...	-99.99
Department of Industrial Relations							
Bill	12/11/2019		INV S 1698154 SA	Accounts Payable		6180 Mainte...	-675.00
Bill Pmt -Check	12/11/2019	3330	INV S 1698154 SA	105-Summit- Checking	X	Accounts P...	-675.00
Emergency Equipment Mgmt							
Bill	12/11/2019		INV 64401	Accounts Payable		6021 Unifor...	-166.35
Bill Pmt -Check	12/11/2019	3331	INV 64401	105-Summit- Checking	X	Accounts P...	-166.35
ESO Solutions, Inc.							
Bill	12/05/2019		INV 00026970	Accounts Payable		6457 Comp...	-34,814.44
Bill Pmt -Check	12/05/2019	3318	INV 00026970	105-Summit- Checking	X	Accounts P...	-34,814.44

Sonoma County Fire District Transaction List by Vendor December 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount
Fire Safety & Supply Inc							
Bill	12/18/2019		INV 21399	Accounts Payable		6180 Mainte...	-132.00
Bill Pmt -Check	12/18/2019	3359	INV 21399	105-Summit- Checking	X	Accounts P...	-132.00
Frank Copren Sales & Services							
Bill	12/31/2019		INV 563	Accounts Payable		6881 Safety...	-183.00
Bill Pmt -Check	12/31/2019	3386	INV 563	105-Summit- Checking		Accounts P...	-183.00
Garland/DBS, Inc.							
Bill	12/18/2019		INV 42785230916	Accounts Payable		8510 Buildin...	-135,285.00
Bill Pmt -Check	12/18/2019	3360	INV 42785230916	105-Summit- Checking	X	Accounts P...	-135,285.00
GCR Tires							
Bill	12/11/2019		Acct 199504	Accounts Payable		-SPLIT-	-3,122.86
Bill Pmt -Check	12/11/2019	3332	Acct 199504	105-Summit- Checking	X	Accounts P...	-3,122.86
Golden Gate North							
Bill	12/31/2019		INV 105035	Accounts Payable		6140 Mainte...	-192.72
Bill Pmt -Check	12/31/2019	3387	INV 105035	105-Summit- Checking		Accounts P...	-192.72
Golden State Emergency Vehicle Services							
Bill	12/18/2019		INV Ci020211	Accounts Payable		6140 Mainte...	-323.37
Bill Pmt -Check	12/18/2019	3361	INV Ci020211	105-Summit- Checking		Accounts P...	-323.37
Gone for Good -UCPNB							
Bill	12/18/2019		INV NCC SCFD 110519	Accounts Payable		-SPLIT-	-25.00
Bill Pmt -Check	12/18/2019	3362	INV NCC SCFD 110519	105-Summit- Checking	X	Accounts P...	-25.00
H.O. Bostrom Co., Inc.							
Bill	12/11/2019		INV 213603	Accounts Payable		6140 Mainte...	-3,553.92
Bill Pmt -Check	12/11/2019	3333	INV 213603	105-Summit- Checking	X	Accounts P...	-3,553.92
Henry Mechanical							
Bill	12/11/2019		INV 48040, 48017, 48043	Accounts Payable		-SPLIT-	-1,807.59
Bill Pmt -Check	12/11/2019	3334	INV 48040, 48017, 48043	105-Summit- Checking	X	Accounts P...	-1,807.59
IBS							
Check	12/13/2019	EFT		107-Summit- Payroll	X	6633 Payroll...	-816.28
Check	12/13/2019	EFT		107-Summit- Payroll	X	-SPLIT-	-198,386.59
Check	12/13/2019	EFT	taxes	107-Summit- Payroll	X	-SPLIT-	-65,316.34
Check	12/31/2019	EFT		107-Summit- Payroll	X	6633 Payroll...	-231.95
Check	12/31/2019	EFT		107-Summit- Payroll	X	-SPLIT-	-212,879.24
Check	12/31/2019	EFT	taxes	107-Summit- Payroll	X	-SPLIT-	-70,865.84
John Lantz							
Bill	12/04/2019		INV 180149 & 180148	Accounts Payable		-SPLIT-	-1,121.10
Bill	12/04/2019		INV 180147	Accounts Payable		6500 Profes...	-764.00
Bill Pmt -Check	12/04/2019	3298	INV 180149 & 180148	105-Summit- Checking	X	Accounts P...	-1,121.10
Bill Pmt -Check	12/04/2019	3316	INV 180147	105-Summit- Checking	X	Accounts P...	-764.00
Kaiser Foundation Health Plan							
Bill	12/31/2019		320900893709	Accounts Payable		6654 Medic...	-115.00
Bill Pmt -Check	12/31/2019	3388	320900893709	105-Summit- Checking		Accounts P...	-115.00
Kussmaul Elec Co							
Bill	12/18/2019		INV 158976	Accounts Payable		6140 Mainte...	-155.49
Bill Pmt -Check	12/18/2019	3363	INV 158976	105-Summit- Checking	X	Accounts P...	-155.49
Kyocera Document Solutions Northern CA							
Bill	12/31/2019		INV 55E1544797	Accounts Payable		6400 Office ...	-17.72
Bill Pmt -Check	12/31/2019	3389	INV 55E1544797	105-Summit- Checking		Accounts P...	-17.72
L N Curtis & Sons							
Bill	12/04/2019		INV 339338	Accounts Payable		6140 Mainte...	-88.61
Bill Pmt -Check	12/04/2019	3299	INV 339338	105-Summit- Checking	X	Accounts P...	-88.61
Bill	12/11/2019		INV 340635, 340149	Accounts Payable		-SPLIT-	-896.89
Bill Pmt -Check	12/11/2019	3335	INV 340635, 340149	105-Summit- Checking	X	Accounts P...	-896.89
Bill	12/31/2019		INV 344915, 347000, 3...	Accounts Payable		-SPLIT-	-947.27
Bill Pmt -Check	12/31/2019	3390	INV 344915, 347000, 3...	105-Summit- Checking		Accounts P...	-947.27
LAFCO							
Bill	12/16/2019		SCFD 12-16-19 Applica...	Accounts Payable		6015 Annex...	-10,000.00
Bill Pmt -Check	12/16/2019	3350	SCFD 12-16-19 Applica...	105-Summit- Checking		Accounts P...	-10,000.00
Leete Generators							
Bill	12/31/2019		INV 37155	Accounts Payable		6180 Mainte...	-2,549.73
Bill Pmt -Check	12/31/2019	3391	INV 37155	105-Summit- Checking		Accounts P...	-2,549.73
Liebert Cassidy Whitmore							
Bill	12/31/2019		INV 1489905 & 1489906	Accounts Payable		-SPLIT-	-1,622.00
Bill Pmt -Check	12/31/2019	3392	INV 1489905 & 1489906	105-Summit- Checking		Accounts P...	-1,622.00
Life Assist, Inc.							
Bill	12/31/2019		INV 964426	Accounts Payable		6261 Medic...	-267.44
Bill Pmt -Check	12/31/2019	3393	INV 964426	105-Summit- Checking		Accounts P...	-267.44

Sonoma County Fire District
Transaction List by Vendor
December 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount
Lubrivan Truck Svcs Inc							
Bill	12/11/2019		INV 228009, 227972	Accounts Payable		-SPLIT-	-4,950.87
Bill Pmt -Check	12/11/2019	3336	INV 228009, 227972	105-Summit- Checking	X	Accounts P...	-4,950.87
McKesson Medical							
Bill	12/04/2019		INV 69459141	Accounts Payable		6261 Medic...	-49.88
Bill Pmt -Check	12/04/2019	3300	INV 69459141	105-Summit- Checking	X	Accounts P...	-49.88
Bill	12/31/2019		INV 72005464, 720174...	Accounts Payable		-SPLIT-	-283.30
Bill Pmt -Check	12/31/2019	3394	INV 72005464, 720174...	105-Summit- Checking		Accounts P...	-283.30
Merrill Arnove & Jones							
Bill	12/11/2019		INV 1119066	Accounts Payable		6610 Legal ...	-6,422.40
Bill Pmt -Check	12/11/2019	3337	INV 1119066	105-Summit- Checking	X	Accounts P...	-6,422.40
Municipal Emergency Services/MES							
Bill	12/31/2019			Accounts Payable		-SPLIT-	-5,860.78
Bill Pmt -Check	12/31/2019	3395		105-Summit- Checking		Accounts P...	-5,860.78
Neopost USA							
Bill	12/11/2019		Acct 7900 0110 0053 7...	Accounts Payable		6410 Postage	-500.00
Bill Pmt -Check	12/11/2019	3338	Acct 7900 0110 0053 7...	105-Summit- Checking	X	Accounts P...	-500.00
NorCal Mobile Truck Alignment							
Bill	12/04/2019		INV 494	Accounts Payable		6140 Mainte...	-425.00
Bill Pmt -Check	12/04/2019	3301	INV 494	105-Summit- Checking	X	Accounts P...	-425.00
North Bay Petroleum							
Bill	12/04/2019		INV 2104889	Accounts Payable		7201 Gas/Oil	-2,507.80
Bill Pmt -Check	12/04/2019	3302	INV 2104889	105-Summit- Checking	X	Accounts P...	-2,507.80
Bill	12/18/2019		INV 2108866	Accounts Payable		7201 Gas/Oil	-1,912.86
Bill Pmt -Check	12/18/2019	3364	INV 2108866	105-Summit- Checking	X	Accounts P...	-1,912.86
Opperman & Son Inc							
Bill	12/04/2019		Acct 89114	Accounts Payable		-SPLIT-	-393.76
Bill Pmt -Check	12/04/2019	3303	Acct 89114	105-Summit- Checking	X	Accounts P...	-393.76
Pacific Sanitation							
Bill	12/19/2019		INV 419639	Accounts Payable		6180 Mainte...	-4,288.46
Bill Pmt -Check	12/19/2019	3375	INV 419639	105-Summit- Checking	X	Accounts P...	-4,288.46
Perimeter Solutions							
Bill	12/04/2019		INV 14-731255	Accounts Payable		6881 Safety...	-283.14
Bill Pmt -Check	12/04/2019	3304	INV 14-731255	105-Summit- Checking	X	Accounts P...	-283.14
PG&E							
Bill	12/04/2019		8692567464-9	Accounts Payable		7320 Utilities	-219.33
Bill	12/04/2019		9361684644-5	Accounts Payable		7320 Utilities	-490.00
Bill Pmt -Check	12/04/2019	3305	8692567464-9	105-Summit- Checking	X	Accounts P...	-219.33
Bill Pmt -Check	12/04/2019	3317	9361684644-5	105-Summit- Checking	X	Accounts P...	-490.00
Bill	12/11/2019		5664266083-3	Accounts Payable		7320 Utilities	-8.70
Bill Pmt -Check	12/11/2019	3339	5664266083-3	105-Summit- Checking	X	Accounts P...	-8.70
Check	12/17/2019	EFT	4149827563-9	105-Summit- Checking	X	7320 Utilities	-880.44
Bill	12/18/2019		3764581018-7	Accounts Payable		7320 Utilities	-250.94
Bill	12/18/2019		8650900800-8	Accounts Payable		7320 Utilities	-2,565.97
Bill Pmt -Check	12/18/2019	3365	3764581018-7	105-Summit- Checking	X	Accounts P...	-250.94
Bill Pmt -Check	12/18/2019	3373	8650900800-8	105-Summit- Checking	X	Accounts P...	-2,565.97
Bill	12/31/2019		8692567464-9	Accounts Payable		7320 Utilities	-804.98
Bill	12/31/2019		9361684644-5	Accounts Payable		7320 Utilities	-548.51
Bill	12/31/2019		4808484391-0	Accounts Payable		7320 Utilities	-352.94
Bill Pmt -Check	12/31/2019	3396	8692567464-9	105-Summit- Checking		Accounts P...	-804.98
Bill Pmt -Check	12/31/2019	3406	9361684644-5	105-Summit- Checking		Accounts P...	-548.51
Bill Pmt -Check	12/31/2019	3408	4808484391-0	105-Summit- Checking		Accounts P...	-352.94
Portola Systems							
Bill	12/04/2019		INV 40550	Accounts Payable		6457 Comp...	-787.50
Bill Pmt -Check	12/04/2019	3306	INV 40550	105-Summit- Checking	X	Accounts P...	-787.50
Bill	12/31/2019		INV 40638	Accounts Payable		6457 Comp...	-2,270.00
Bill Pmt -Check	12/31/2019	3397	INV 40638	105-Summit- Checking		Accounts P...	-2,270.00
R. Kirby							
Bill	12/31/2019		Reimbursement: 5th W...	Accounts Payable		7150- Empl...	-282.43
Bill Pmt -Check	12/31/2019	3398	Reimbursement: 5th W...	105-Summit- Checking		Accounts P...	-282.43
Recology Sonoma Marin							
Bill	12/11/2019		Acct 1811456987	Accounts Payable		7320 Utilities	-324.29
Bill	12/11/2019		Acct 1811737626	Accounts Payable		7320 Utilities	-56.91
Bill	12/11/2019		Acct 1810227553	Accounts Payable		7320 Utilities	-436.99
Bill Pmt -Check	12/11/2019	3340	Acct 1811456987	105-Summit- Checking	X	Accounts P...	-324.29
Bill Pmt -Check	12/11/2019	3347	Acct 1811737626	105-Summit- Checking	X	Accounts P...	-56.91
Bill Pmt -Check	12/11/2019	3348	Acct 1810227553	105-Summit- Checking	X	Accounts P...	-436.99

Sonoma County Fire District
Transaction List by Vendor
December 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount
Redwood Empire Stereocasters							
Bill	12/11/2019		Ref 14901-1, 14900-1, ...	Accounts Payable		6300 Preve...	-3,240.00
Bill Pmt -Check	12/11/2019	3341	Ref 14901-1, 14900-1, ...	105-Summit- Checking	X	Accounts P...	-3,240.00
Rescue Source							
Bill	12/31/2019		INV 21685	Accounts Payable		6881 Safety...	-2,877.32
Bill Pmt -Check	12/31/2019	3399	INV 21685	105-Summit- Checking		Accounts P...	-2,877.32
Rincon Valley Professional Firefighters							
Bill	12/04/2019		Association dues	Accounts Payable		5911 Part Ti...	-200.00
Bill Pmt -Check	12/04/2019	3307	Association dues	105-Summit- Checking	X	Accounts P...	-200.00
Ryan's Automotive							
Bill	12/18/2019		Ticket 1019005	Accounts Payable		6140 Mainte...	-1,294.70
Bill Pmt -Check	12/18/2019	3366	Ticket 1019005	105-Summit- Checking	X	Accounts P...	-1,294.70
S. Gratto-Bachman							
Bill	12/18/2019		Reimbursement: SRJC ...	Accounts Payable		7120 Trainin...	-585.50
Bill Pmt -Check	12/18/2019	3367	Reimbursement: SRJC ...	105-Summit- Checking	X	Accounts P...	-585.50
Santa Rosa Shoes							
Bill	12/04/2019		INV 23072	Accounts Payable		6021 Unifor...	-465.98
Bill Pmt -Check	12/04/2019	3308	INV 23072	105-Summit- Checking		Accounts P...	-465.98
Santa Rosa Uniform & Equipment Inc							
Bill	12/18/2019		INV.1413652	Accounts Payable		6021 Unifor...	-348.69
Bill Pmt -Check	12/18/2019	3368	INV 1413652	105-Summit- Checking		Accounts P...	-348.69
Santa Rosa, City of							
Bill	12/04/2019		Acct 032652	Accounts Payable		7320 Utilities	-155.06
Bill Pmt -Check	12/04/2019	3309	Acct 032652	105-Summit- Checking	X	Accounts P...	-155.06
Bill	12/18/2019		Acct 6406	Accounts Payable		7320 Utilities	-58.77
Bill Pmt -Check	12/18/2019	3369	Acct 6406	105-Summit- Checking	X	Accounts P...	-58.77
Bill	12/31/2019		Acct 032652	Accounts Payable		7320 Utilities	-257.86
Bill Pmt -Check	12/31/2019	3400	Acct 032652	105-Summit- Checking		Accounts P...	-257.86
Sonoma County Airport							
Bill	12/04/2019		INV 20191122275	Accounts Payable		6463 Resou...	-40.00
Bill Pmt -Check	12/04/2019	3310	INV 20191122275	105-Summit- Checking	X	Accounts P...	-40.00
Sonoma County Clerk							
Bill	12/20/2019		File# 2019-19	Accounts Payable		6015 Annex...	-50.00
Bill Pmt -Check	12/20/2019	3377	File# 2019-19	105-Summit- Checking		Accounts P...	-50.00
Sonoma County Professional FF L1401							
Bill	12/04/2019		Aug-December Comcast	Accounts Payable		7320 Utilities	-1,385.25
Bill Pmt -Check	12/04/2019	3311	Aug-December Comcast	105-Summit- Checking	X	Accounts P...	-1,385.25
Bill	12/09/2019		September, October, N...	Accounts Payable		5910 Perm ...	-17,160.00
Bill Pmt -Check	12/09/2019	3320	September, October, N...	105-Summit- Checking	X	Accounts P...	-17,160.00
Bill	12/11/2019		December 2019	Accounts Payable		5910 Perm ...	-60.00
Bill Pmt -Check	12/11/2019	3342	December 2019	105-Summit- Checking		Accounts P...	-60.00
Bill	12/11/2019		December 2019	Accounts Payable		5910 Perm ...	-5,640.00
Bill Pmt -Check	12/11/2019	3349	December 2019	105-Summit- Checking	X	Accounts P...	-5,640.00
Standard Insurance Company							
Bill	12/31/2019		Policy: 00 648353 0066...	Accounts Payable		-SPLIT-	-1,567.50
Bill Pmt -Check	12/31/2019	3401	Policy: 00 648353 0066...	105-Summit- Checking		Accounts P...	-1,567.50
Suburban Propane							
Bill	12/18/2019		Acct 1449-065038	Accounts Payable		7320 Utilities	-181.36
Bill Pmt -Check	12/18/2019	3370	Acct 1449-065038	105-Summit- Checking	X	Accounts P...	-181.36
Summit Bank							
Check	12/23/2019	EFT	wire fee	105-Summit- Checking	X	6634 Bank ...	-10.00
Target Solutions							
Bill	12/04/2019		Sonoma County Fire Di...	Accounts Payable		6457 Comp...	-6,080.00
Bill Pmt -Check	12/04/2019	3312	Sonoma County Fire Di...	105-Summit- Checking	X	Accounts P...	-6,080.00
Terminix							
Bill	12/11/2019		Cust 10850704	Accounts Payable		6180 Mainte...	-80.00
Bill Pmt -Check	12/11/2019	3343	Cust 10850704	105-Summit- Checking	X	Accounts P...	-80.00
The Fitness Armory Sacramento							
Bill	12/11/2019		INV N725	Accounts Payable		6461 Suppli...	-10,483.77
Bill Pmt -Check	12/11/2019	3344	INV N725	105-Summit- Checking		Accounts P...	-10,483.77
US-Bank Office Equipment							
Bill	12/04/2019		INV 400369815	Accounts Payable		6820 Rent/L...	-439.30
Bill Pmt -Check	12/04/2019	3313	INV 400369815	105-Summit- Checking	X	Accounts P...	-439.30
US Bank-National Assoc							
Bill	12/04/2019		xxxx-xxxx-xxxx-2597	Accounts Payable		-SPLIT-	-23,246.27
Bill Pmt -Check	12/04/2019	3314	xxxx-xxxx-xxxx-2597	105-Summit- Checking	X	Accounts P...	-23,246.27

Sonoma County Fire District
Transaction List by Vendor
December 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount
Verizon Wireless							
Bill	12/18/2019		INV 9843925544	Accounts Payable		7320 Utilities	-1,263.14
Bill Pmt -Check	12/18/2019	3371	INV 9843925544	105-Summit- Checking	X	Accounts P...	-1,263.14
Waxie Sanitary Supply							
Bill	12/04/2019		INV 78654795	Accounts Payable		6084 Janitor...	-66.31
Bill Pmt -Check	12/04/2019	3315	INV 78654795	105-Summit- Checking	X	Accounts P...	-66.31
Bill	12/11/2019		INV 78744782	Accounts Payable		6084 Janitor...	-500.54
Bill Pmt -Check	12/11/2019	3345	INV 78744782	105-Summit- Checking	X	Accounts P...	-500.54
Bill	12/31/2019			Accounts Payable		-SPLIT-	-568.03
Bill Pmt -Check	12/31/2019	3402		105-Summit- Checking		Accounts P...	-568.03
Williams USA, LLC							
Bill	12/18/2019		INV 8293	Accounts Payable		6040 Comm...	-200.00
Bill Pmt -Check	12/18/2019	3372	INV 8293	105-Summit- Checking		Accounts P...	-200.00
Windsor Times,The							
Bill	12/31/2019		1 year	Accounts Payable		6463 Resou...	-60.00
Bill Pmt -Check	12/31/2019	3403	1 year	105-Summit- Checking		Accounts P...	-60.00
Zendesk							
Bill	12/05/2019		INV 4813060	Accounts Payable		6457 Comp...	-4,608.00
Bill Pmt -Check	12/05/2019	3319	INV 4813060	105-Summit- Checking	X	Accounts P...	-4,608.00



Sonoma County Fire District Board of Directors
Staff Report

Date: January 21, 2020

- 1. Topic:** Approve Resolution 2019-19- a resolution of the Sonoma County Fire District board of directors to provide a 3% base pay raise for the following unrepresented administrative positions: fire chief, deputy chief, battalion chiefs, finance manager, executive assistant and administrative assistant

Recommendation:

Approve and adopt Resolution 2019-19

Financial Impact:

Estimated to cost \$44,650 annually. This raise has been budgeted for in our current fiscal budget.

Background:

Resolution 2019-19 provides unrepresented administrative personnel (Fire Chief, Deputy Fire Chief, Battalion Chiefs, Executive Assistant, Finance Manager, and Administrative Assistant) with the same base pay raise, 3%, as provided for in the Memorandum of Understanding between the Sonoma County Fire District and the Sonoma County Professional Firefighters, IAFF Local 1401.

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SONOMA COUNTY FIRE DISTRICT TO PROVIDE A 3% BASE PAY RAISE FOR
THE FOLLOWING UNREPRESENTED ADMINISTRATIVE POSITIONS: FIRE
CHIEF, DEPUTY FIRE CHIEF, BATTALION CHIEFS, FINANCE MANAGER,
EXECUTIVE ASSISTANT AND ADMINISTRATIVE ASSISTANT**

WHEREAS, the Board of Directors of the Sonoma County Fire District (“District”) periodically considers compensation and benefits for its administrative staff, including the Fire Chief, Deputy Chief, Battalion Chiefs, Finance Manager, Executive Assistant and Administrative Assistant

WHEREAS, the District’s Board of Directors desires to consider a 3% base pay increase for administrative staff

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District hereby approves a three percent (3%) increase to the base salary schedule of the administrative staff commencing January 1, 2020.

PASSED AND ADOPTED by the Board of Directors of the Sonoma County Fire District, County of Sonoma, State of California, this 21th day of January 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

WHEREUPON, the Chair declared the foregoing Resolution adopted, and **SO ORDERED**.

By: _____
President of the Board

By: _____
Secretary of the Board



Sonoma County Fire District Board of Directors
Staff Report

Date: January 21, 2020

Topic: Authorize the Purchase of Three Staff Vehicles

Recommendation:

Authorize the purchase of three staff vehicles utilizing the State of California, Department of General Services - Statewide Contract for Vehicles.

Financial Impact:

The State's contract pricing including sales tax, fees and delivery for the vehicles are as follows:

1 ea.) 2020 Chevrolet Silverado, 4x4 Crew Cab 2500 LT	\$43,344.62
2 ea.) 2020 Chevrolet Colorado. 4x4 Crew Cab LT	<u>\$33,143.14/ea.</u>
Total for all three vehicles	\$109,630.90

The contract additionally allows for a discount of \$500 per vehicle if payment is made within 20 days after delivery, which the District will take advantage of.

The 2019-2020 Fiscal Year Adopted Budget anticipated the purchase of these vehicles and has \$127,000 budgeted for these purchases.

Utilizing the Statewide Vehicle Contract provides the District with competitively bid, multi-vehicle discount pricing. Additionally, it saves the district the costs of staff time and advertising associated with conducting a request for proposal process.

Background:

Staff recommends that the Board authorize the purchase of the three vehicles utilizing a Piggy-back clause on the State of California, Department of General Services - Statewide Contract for Vehicles. The adopted District Purchasing Policy specifically identifies "Piggyback Bid Contracts" as an exception to competitive bid requirements.

The Chevrolet Silverado will be utilized by the Training Battalion Chief. The Colorados will be utilized by the two Fire Inspector positions.

Sonoma County Fire District
Profit & Loss Budget vs. Actual
July through December 2019

	Jul - Dec 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
10 - Taxes				
1000 Property Taxes- CY Secured	3,664,440.20	6,376,700.00	-2,712,259.80	57.5%
1001 CY Special Tax	2,752,218.12	5,400,856.00	-2,648,637.88	51.0%
1008 RDA Increment	-105,614.45	-137,050.00	31,435.55	77.1%
1011 Prop Tax Collection Fee	0.00	-81,750.00	81,750.00	0.0%
1014 AB 1290 RDA Pass-Through	16,173.36	12,350.00	3,823.36	131.0%
1017- Residual Prop Tax	75,234.42	87,500.00	-12,265.58	86.0%
1020 Prop Taxes- CY Supp	26,514.19	128,650.00	-102,135.81	20.6%
1040 Prop Taxes- CY Unsecure	212,131.83	197,200.00	14,931.83	107.6%
1042 Cost Reimb- Coll Del CY	0.00			
1060 Prop Taxes PY Secured	0.00			
1061 PY Special Tax	10,439.55	34,600.00	-24,160.45	30.2%
1080 Supp Prop Tax PY	0.00			
1100 Prop Taxes PY Unsecured	2.00			
Total 10 - Taxes	6,651,539.22	12,019,056.00	-5,367,516.78	55.3%
17- Use of Money/Property				
1700 Interest on Pooled Cash	1,007.22	500.00	507.22	201.4%
1701 Misc. Interest Earned	6,981.95			
1800 Rents & Concessions	19,871.86	25,500.00	-5,628.14	77.9%
Total 17- Use of Money/Property	27,861.03	26,000.00	1,861.03	107.2%
20- Intergovernmental Revenues				
2440 ST HOPTR	0.00	41,000.00	-41,000.00	0.0%
2441 State-Other	153.90			
2490 State Backfill- Wildfire	0.00			
2495- County Abatement Program	45,000.00	57,000.00	-12,000.00	78.9%
2500 Grant Income	0.00	173,000.00	-173,000.00	0.0%
2502 Grant- FEMA- AFG	84,199.00			
2600-County Tax Exchange	1,696,382.74	1,589,800.00	106,582.74	106.7%
2700- Town of Windsor	0.00	30,000.00	-30,000.00	0.0%
2900 Refunds- ST Wages	53,576.41			
2905 Refunds- ST Other	2,606.59			
2906 Refunds- ST Apparatus	5,202.00			
Total 20- Intergovernmental Revenues	1,887,120.64	1,890,800.00	-3,679.36	99.8%
30- Charges for Services				
3145 Plans & Specs	3,625.00	27,000.00	-23,375.00	13.4%
3600 Other Charges for Service	66,666.65	160,000.00	-93,333.35	41.7%
3641 Other Fire Service	40.00			
3700 Copy/Transcribe Fee	73.00			
Total 30- Charges for Services	70,404.65	187,000.00	-116,595.35	37.6%
40- Miscellaneous Revenue				
4040 Misc. Revenue	0.00			
4041 Graton Rancheria	188,326.38	719,400.00	-531,073.62	26.2%
4100 Donations- Kincade	5,884.00			
4102 Donations/Reimbursements	24,924.10	35,600.00	-10,675.90	70.0%
4103 Work Comp Reimbursement	5,720.60			
4104 Insurance reimbursement	42,310.15			
4159 Lytton Tribal Funds	50,000.00	50,000.00	0.00	100.0%
4600 Sale of Fixed Asset	4,500.00			
Total 40- Miscellaneous Revenue	321,665.23	805,000.00	-483,334.77	40.0%
Total Income	8,958,590.77	14,927,856.00	-5,969,265.23	60.0%
Expense				
50 Salaries/Employ Benefits				
5910 Perm Position	3,506,128.67	6,412,813.00	-2,906,684.33	54.7%
5911 Part Time	128,457.30	255,000.00	-126,542.70	50.4%
5912 Overtime	644,017.93	909,000.00	-264,982.07	70.8%
5914 Overtime-ST	427,595.45			
5916 OT ST Coverage	87,862.99			
5917 Strike Team	37,394.49			
5918 OOC Strike Team OT	13,857.45			
5922 FICA Retirement	430.88			
5923 PERS District Expense	65,135.13	1,176,700.00	-1,111,564.87	5.5%
5924 Medi/FICA	76,254.95	135,650.00	-59,395.05	56.2%
5930 Health Insurance	587,901.57	1,160,808.00	-572,906.43	50.6%
5931 Disability Insurance	12,307.88	20,295.00	-7,987.12	60.6%
5932 Dental Insurance	37,762.43	84,900.00	-47,137.57	44.5%
5933 Life Insurance	1,993.84	8,000.00	-6,006.16	24.9%

Sonoma County Fire District
Profit & Loss Budget vs. Actual
 July through December 2019

	Jul - Dec 19	Budget	\$ Over Budget	% of Budget
5934 Vision Insurance	3,064.86	15,250.00	-12,185.14	20.1%
5935 Unemployment Insure	629.74	9,000.00	-8,370.26	7.0%
5940 Work Comp Premium	264,232.00	502,000.00	-237,768.00	52.6%
5971- PTO Payout	0.00	30,000.00	-30,000.00	0.0%
5972 Medical Stipend	18,360.00	38,000.00	-19,640.00	48.3%
Total 50 Salaries/Employ Benefits	5,913,387.56	10,757,416.00	-4,844,028.44	55.0%
60 - Services/Supplies				
6015 Annexation Costs	166,090.31	215,000.00	-48,909.69	77.3%
6021 Uniform Expense	17,977.94	52,900.00	-34,922.06	34.0%
6022 Safety Clothing	16,297.34	103,900.00	-87,602.66	15.7%
6040 Communications	34,198.62	86,500.00	-52,301.38	39.5%
6045 Telephone Service Charge	0.00			
6060 Food	10,994.45	4,000.00	6,994.45	274.9%
6084 Janitorial Supplies	7,301.11	17,000.00	-9,698.89	42.9%
6100-Insurance	68,880.81	74,000.00	-5,119.19	93.1%
6140 Maintenance Equip. & Appar	58,586.71	223,600.00	-165,013.29	26.2%
6154 Maintenance-Hose Replace	19,312.20	25,000.00	-5,687.80	77.2%
6180 Maintenance Buildings/Imp.	45,715.96	330,000.00	-284,284.04	13.9%
6261 Medical Supplies	40,650.07	56,900.00	-16,249.93	71.4%
6280 Memberships	1,659.27	20,900.00	-19,240.73	7.9%
6300 Prevention Materials	5,758.90	16,420.00	-10,661.10	35.1%
6400 Office Expense	6,296.33	15,000.00	-8,703.67	42.0%
6410 Postage	726.52	2,500.00	-1,773.48	29.1%
6457 Computer Charges	79,068.19	131,000.00	-51,931.81	60.4%
6461 Supplies/Expenses	11,149.67	12,150.00	-1,000.33	91.8%
6462- Furniture	981.24	37,500.00	-36,518.76	2.6%
6463 Resource Materials	17,448.30	18,000.00	-551.70	96.9%
6500 Professional Services	10,509.48	288,200.00	-277,690.52	3.6%
6501 Abatement Contractors	5,514.78	12,000.00	-6,485.22	46.0%
6502 Mountain Stn.	0.00			
6526 Dispatch Services	0.00			
6587 LAFCO charges	22,540.00	26,000.00	-3,460.00	86.7%
6610 Legal Services	56,260.60	50,000.00	6,260.60	112.5%
6630 Audit/Accounting Services	0.00	36,000.00	-36,000.00	0.0%
6633 Payroll Expense	6,938.59	19,000.00	-12,061.41	36.5%
6634 Bank Service Charges	20.00	500.00	-480.00	4.0%
6654 Medical Exams	115.00	55,000.00	-54,885.00	0.2%
6800 Public/Legal Services	837.50	5,000.00	-4,162.50	16.8%
6820 Rent/Leases Equipment	2,869.46	11,000.00	-8,130.54	26.1%
6880 Small Tools/Instruments	7,964.86	36,900.00	-28,935.14	21.6%
6881 Safety Equipment	48,184.14	181,000.00	-132,815.86	26.6%
7120 Training-in-Service	17,881.11	103,600.00	-85,718.89	17.3%
7150- Employee Recognition	475.38	5,500.00	-5,024.62	8.6%
7201 Gas/Oil	39,001.63	60,000.00	-20,998.37	65.0%
7250 Reimbursable Expense-ST	23,096.05			
7300 Travel/Transportation	72.00			
7320 Utilities	64,934.42	88,300.00	-23,365.58	73.5%
Total 60 - Services/Supplies	916,308.94	2,420,270.00	-1,503,961.06	37.9%
75 - Long Term Debt				
7910 LT Debt Principal	28,161.42	28,200.00	-38.58	99.9%
7930 Interest on LT Debt	9,524.50	9,600.00	-75.50	99.2%
Total 75 - Long Term Debt	37,685.92	37,800.00	-114.08	99.7%
85 - Capital Expenditures				
8510 Buildings/Equipment	157,447.50	1,305,000.00	-1,147,552.50	12.1%
8560 Equipment	98,174.42	346,000.00	-247,825.58	28.4%
8570 CERBT Contributions	0.00	350,000.00	-350,000.00	0.0%
Total 85 - Capital Expenditures	255,621.92	2,001,000.00	-1,745,378.08	12.8%
Total Expense	7,123,004.34	15,216,486.00	-8,093,481.66	46.8%
Net Ordinary Income	1,835,586.43	-288,630.00	2,124,216.43	-636.0%
Net Income	1,835,586.43	-288,630.00	2,124,216.43	-636.0%

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Accrual Basis

Sonoma County Fire District

Balance Sheet

As of December 31, 2019

	<u>Dec 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
105-Summit- Checking	188,413.30
107-Summit- Payroll	105,324.00
109-Summit- ICS	11,759,558.10
Total Checking/Savings	<u>12,053,295.40</u>
Total Current Assets	<u>12,053,295.40</u>
TOTAL ASSETS	<u><u>12,053,295.40</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	732.62
Total Accounts Payable	<u>732.62</u>
Total Current Liabilities	<u>732.62</u>
Total Liabilities	732.62
Equity	
Operating Transfer	5,771,871.75
Retained Earnings	4,445,104.60
Net Income	1,835,586.43
Total Equity	<u>12,052,562.78</u>
TOTAL LIABILITIES & EQUITY	<u><u>12,053,295.40</u></u>